



**WESTERN EDUCATION
& LIBRARY BOARD**

**Pre-School Education &
Admission Arrangements
*2012/2013 School Year***

A Guide for Parents / Guardians



Fermanagh District Council Area



EDUCATION AND LIBRARY BOARDS FOR NORTHERN IRELAND

ADMISSION TO PRE-SCHOOL EDUCATION



YOUR CHILD MAY BE ENTITLED TO A FREE PRE-SCHOOL PLACE



Free places are available in **all** nursery schools and nursery classes in primary schools and in some voluntary/private playgroups and day nurseries for children born between **2 July 2008 and 1 July 2009**. Details of centres which provide **free places** are contained in information booklets prepared by the Education and Library Boards. **A few schools** may have places available for younger children after target age children have been placed.

The **closing date** for lodging an application form for a **free pre-school place** is **Wednesday 11 January 2012 (12 noon)**.



Remember - Only one official application form **MUST** be submitted for every child seeking a pre-school place in September 2012. All preferences should be listed in order on this form.

ADMISSION TO PRIMARY SCHOOL



Any child whose 4th birthday falls **on or before 1 July 2012** will have reached **compulsory** school age in September 2012 and **must** commence primary education.



Parents of children in the above age-group should contact the principals of the schools being considered for attendance. The principals will be in a position to provide an application form and other information regarding admission. The principal of the Primary School will also be able to tell parents if a Reception Class is available for children who reach their 4th birthday after **1 July 2012**.



The closing date for lodging an application form is **Wednesday 18 January 2012 (12 noon)**.

You should contact the principals of schools or the leaders of the centres in which you are interested in obtaining places. You will be given an information booklet and an application form.

If additional information is required or any difficulty is experienced parents should contact their local Education & Library Board.



Belfast Education & Library Board
40 Academy Street
BELFAST
BT1 2NQ

Tel No: (028)
9056 4080

North-Eastern Education & Library Board
County Hall
182 Galgorm Road
BALLYMENA
BT42 1HN

Tel No: (028)
2566 2197

South-Eastern Education & Library Board
Grahamsbridge Road
Dundonald
BELFAST
BT16 2HS

Tel No: (028)
9056 6568

Southern Education & Library Board
3 Charlemont Place
The Mall
ARMAGH
BT61 9AX

Tel No: (028)
3751 2526 / 2455

Western Education & Library Board
1 Hospital Road
OMAGH
BT79 0AW

Tel No: (028)
8241 1458 / 1571

*It is planned that the Education and Library Boards will be dissolved and their functions transfer to the new Education Skills Authority (ESA).

FOREWORD

Dear Parent/Guardian

This Booklet sets out the information about Pre-School Education in the Western Education and Library Board (WELB) area for September 2012 and includes details of Nursery Schools, Nursery Units attached to Primary Schools and Community Nursery Schools, as well as Voluntary and Private Sector Providers ie Playgroups with funded pre-school places. It also includes the admissions arrangements determined by WELB, the Admissions Criteria and other information about Pre-School education.

This Booklet is specific to the District Council area where you live, but if you require a Booklet giving information about another District Council area, you should approach a Nursery School/Unit/Community Nursery or Playgroup in that area which provides Pre-School Education for relevant information. If you wish to obtain a copy of the Booklet for another Education and Library Board area, please contact the Transfer and Open Enrolment Section at the WELB Headquarters.

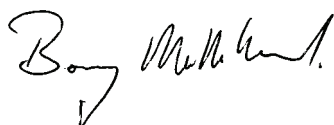
It must be emphasised that the admission of pupils to Pre-School Education is determined by a number of factors, the most important of which is the Department of Education (DE) approved admissions number for each school and the number of places allocated under the Pre-School Education Expansion Programme for each Playgroup Setting. It may be that some Providers will not be able to admit all of the pupils whose parents/guardians have applied for places. In such cases the Board of Governors/Management Committees will apply their published Admissions Criteria to select pupils for admission within the legal framework set by the DE.

Parents/Guardians are advised to read carefully all the information available including the DE leaflet entitled 'Pre-School Education – What Parents Need To Know – 2012/13 regarding free Pre-School Education places. Copies of this leaflet are available from Nursery Schools, Nursery Units attached to Primary Schools, Community Nursery Schools, Pre-School Settings with funded places and Libraries. Parents/Guardians should ensure that they give all the details required on the pre-school application form.

If you have any difficulties or matters which you would like to discuss regarding the admission of your child to a Nursery School/Unit/Community Nursery/Playgroup, you should seek help from the Principal or Leader of the preferred setting and, if necessary, an Officer in the Transfer and Open Enrolment Section at WELB Headquarters.

Finally, may I take this opportunity to extend to you my best wishes for your child's future happiness and success in Pre-School Education.

Yours sincerely



Chief Executive

Please note: This booklet contains references to the Education and Library Boards (ELBs). It is planned that the ELBs will be dissolved and their functions will transfer to the new Education and Skills Authority (ESA). Therefore all references in this circular to the ELBs should be interpreted as applying to ESA when it comes into operation.

PREFATORY LETTER

Dear Applicant

You may or may not be aware of the purported issue of “grannyng” – a practice in which those applying to schools enter false or incorrect addresses in the process of school admissions in order to advantage their application in the process. This issue, the subject of a 2007 Judicial Review, has demonstrated the importance of ensuring that information at the heart of the school admissions process – not just residential but also concerning the age of children and their familial links to schools – is correct and accurate and that the process, above all, is fair.

The Department of Education has issued guidance to schools and pre-schools on their “duty to verify” important information contained within applications for admission. For this reason, for admissions into the 2012/13 school year many pre-schools will request, towards the end of the admissions process (May 2012), that applicants provide documents verifying information contained within their applications: In most cases this will be requests for documents verifying address/child-age. The precise details of these requests will be determined and communicated by individual schools when the time comes. In making their applications, applicants should consider that the information they provide on their application form (particularly information relating to their address) will, in the future, need to be verified if it is to determine the success of their application.

If, following your application, you receive such a request from a school, please consider it carefully and ensure you comply with it. Please note:

- Pre-schools have been advised that if at any point they discover the presence of false, inaccurate or incorrect information within applications, they will be required under their obligations as statutory admissions authority to take action to ensure that their admissions criteria are correctly applied;
- For this reason the provision of false or incorrect information or the failure to provide information within the deadlines set by pre-schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant’s Transfer form.

The admissions and transfer systems work because the vast majority of applicants operate in good faith and represent themselves fairly and accurately. We look forward to your co-operation in ensuring that this continues.

DEPARTMENT OF EDUCATION

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FERMANAGH DISTRICT COUNCIL AREA

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GLOSSARY OF TERMS USED IN THIS BOOKLET

Admissions Criteria	The criteria drawn up by the Board of Governors of each school/management of the voluntary or private provider and applied in order to select the children to be admitted if the school/pre-school setting is over subscribed.
Admission Number	The maximum number of children which a pre-school setting may have on its register at any time, as determined by the Department of Education.
Appeal Tribunal	A tribunal set up by the Education and Library Board, but independent of it, which hears appeals lodged by parents/guardians against the decisions of Boards of Governors.
Controlled School	Schools owned, maintained and staffed by the Education and Library Board.
Final Pre-School Year	Children born between 2 July 2008 and 1 July 2009.
Integrated School	A school which, through the composition of its Board of Governors and of its enrolment, endeavours to promote an ethos of integrated education.
Irish-Medium School	A school or unit within a school where teaching and learning takes place through the medium of the Irish language.
Maintained School	A voluntary school which by reason of the composition of its Board of Governors, receives assistance from the Education and Library Board and the Department of Education.
Nursery Unit	An approved unit providing formal nursery education, managed as part of a primary school.
Pre-School Provider/ Pre-School Setting	Free pre-school places are available from a range of providers in a variety of settings – nursery schools, nursery units, reception classes in primary places and voluntary and private playgroups and day nurseries in receipt of funded places.
PSEEP	Pre-School Education Expansion Programme.
Reception Class	Children enrolled in a primary school, excluding nursery units, who are aged 4 years, but have not reached the lower limit of compulsory school age, and who will be entering P1 the following September.
Socially Disadvantaged Circumstances	For the purposes of enrolment in pre-school this means persons in receipt of Income Support or Income-Based Jobseeker's Allowance.
Statutory Criteria	Legislation requires providers to give preference to children from socially disadvantaged circumstances in their final pre-school year and children who have July and August birthdays in their final pre-school year.
Sub-Criteria	If within one admission criterion there is oversubscription, some schools will apply a clearly defined set of sub-criteria to identify the children to be admitted.
Underage	Children born between 2 July 2009 and 1 July 2010.

ENROLMENT IN PRE-SCHOOL: KEY DATES

Wednesday 11 January 2012
(not later than 12 noon)

Closing date for receipt of parents/guardians' applications to 1st preference providers.

STAGE 1 (Wednesday 11 January 2012 – Friday 30 March 2012): Consideration of applications from **pre-school age** children ONLY (ie born between 2 July 2008 and 1 July 2009).

Friday 16 March 2012

Final date for receipt and consideration of new applications (will be considered as a late application), additional information and changes of preferences in exceptional circumstances within Stage 1. Anything received after this date will not be considered until Stage 2 ie after 30 March 2012.

Friday 30 March 2011

Issue of letters by providers advising parents/guardians of the setting for which their **final pre-school aged** children have been accepted.

and

Issue of letters by the Education Boards advising parents/guardians of those final pre-school aged children who have **not** been offered a place and advising where places are still available and how to apply for these places.

STAGE 2 (Monday 2 April 2012 - Friday 1 June 2012): Consideration of new applications and additional preferences from pre-school age children not placed in Stage 1. Applications from children in their penultimate pre-school year (ie underage) will also be considered at this stage. NOTE: A pre-school age child will always get priority over an underage applicant during the Admission Process.

Friday 13 April 2012

Date by which additional preferences from unplaced pre-school children are to be returned to the Boards. New applications or additional preferences received after this date will be considered as 'late' and will not be considered until all punctual pre-school age applicants have been processed.

Wednesday 25 April 2012

Final date for receipt and consideration of new applications, additional information and changes of preferences in exceptional circumstances within Stage 2. Anything received after this date will not be considered until after the issue of placement letters on 1 June 2012.

Friday 1 June 2012

Issue of letters by providers advising parents/guardians of the setting for which their child has been accepted.

and

Issue of letters by Boards advising parents/guardians whose children have **not** been offered a place and advising where places are still available.

Wednesday 13 June 2012
(not later than 4:00 pm)

Final date for notice of intention to appeal against nursery schools'/units' admission decisions to be received by the Board.

(This **ONLY** applies to nursery schools'/units' as there is no right of appeal against a voluntary/private provider)

PROCEDURE FOR ENROLMENT AND FURTHER INFORMATION

1 Where are pre-school places available and how do I obtain further information?

This booklet provides information on pre-school places available in:

- Nursery Schools
- Primary Schools with Nursery Units in the Board's area
- Voluntary/Private settings that receive funding under the PSEEP

(hereafter called **providers**)

Free pre-school places in the voluntary and private sector only applies to part-time provision (normally 5 sessions per week, each lasting at least 2½ hours per day during the school year). In nursery schools and primary schools with nursery units, attendance takes the form of full day (4½ hours per day) or part-time (2½ hours per day, either morning or afternoon sessions). A few schools have both full-time and part-time sessions. Information on the duration of classes/sessions is listed in this booklet under the detail for each provider.

A child is only entitled to one free place in a school or playgroup or private nursery eg a child may not have a free place in a playgroup in the morning and attend a nursery school in the afternoon.

- **Reception Class Provision**

In addition to the pre-school providers listed in this booklet some primary schools have reception classes for children who have reached their 4th birthday but are under compulsory school age (ie children born after 1 July 2008). Arrangements for admissions to these **reception classes** are entirely different to those relating to **nursery classes**. Parents/Guardians may apply to both using separate application forms for nursery and reception. Information is contained in the Primary School Admissions Information Booklets available from the primary school in which you are interested or from the Open Enrolment Office.

- **Paying Places**

Many voluntary, private playgroups and private day nurseries may also have fee-paying places available for pre-school children. The arrangements for admission as described in this booklet, do **not** apply to fee-paying places. Parents/Guardians make direct contact with these providers.

While there is no guarantee that a child will receive a funded pre-school education place during the child's final year of pre-compulsory education, the objective of the Pre-School Education Programme is to have a good quality pre-school education place for every child in the final year of pre-compulsory education, whose parents/guardians wish to avail of such a place. While it would be the board's wish to match provision to parental preference, it is recognised that a minority of parents/guardians will not be able to access a funded place in their preferred education setting.

2 Must my child go to pre-school?

No. Pre-school education is **not** compulsory, however good quality pre-school education has important benefits.

3 Which children qualify for pre-school education?

The target age group is those children who are in their final pre-school year who were born between 2 July 2008 and 1 July 2009 (inclusive). If there are still places available children born between 2 July 2009 and 1 July 2010 **MAY** also be admitted – but free places for these children are only available in nursery schools or nursery units. Playgroups normally accept children from three years of age but only those born between 2 July 2008 and 1 July 2009 will be eligible for a funded place. The target age groups are outlined in the statutory criteria for each pre-school setting.

4 Where can I get an application form?

Application forms can be obtained from any provider mentioned in this book (preferably your first choice) or from the Open Enrolment office of any Education and Library Board. It can also be downloaded from the Board's website: www.welbni.org.uk – Select Publications, The Services We Offer, Transfer and Open Enrolment.

5 Who do I return the form to?

The form must be completed and returned with a copy of your child's birth certificate to your first preference provider by **12.00 noon on Wednesday 11 January 2012**.

6 Completion of Application Form

A sample copy of the application form is set out on pages (14-15). Only one application form can be submitted and on it list **all** the providers where you would be willing to accept a place (continue on a separate sheet if required). Submitting more than one form may invalidate all pre-school applications for your child.

SECTION A

Complete your child's name, date of birth, home address including house number and postcode, and parent/guardian's details.

SECTION B

This section allows you to list up to **six** preferences ie six places where you would consider sending your child and to state the reasons for your preferences. You are strongly advised to list more than one preference, as there is no guarantee that you will be successful in obtaining a place at your first preference provider as they may receive more applications than they have funded places. Only list the providers that are included in the boards' booklets and ensure that the published name (not local name) is used. If a provider has more applications than places, it must select children for admission by applying the admissions criteria. It is vitally important that you give the provider all the information that is relevant to either the statutory criteria or the sub-criteria determined by the provider. If all applicants meet the statutory criteria, it is the individual provider's sub-criteria that determine which children are selected for admission. These sub-criteria could include whether the child has a family connection with the school/playgroup eg a brother or sister previously attended, the distance of a child's home to the school/playgroup, etc.

If you do not put the information on the form as to how your child meets a particular criterion then the provider cannot give your child consideration under this criterion. Some further examples of relevant information are given on the form but you should examine the criteria of those providers that you are listing as preferences, consider how your child meets these and list this under each of your preferences and attach any verifying documents if requested by each provider.

Preferences - The legislation recognises up to two preferences to a provider where full-time and part-time places are available. This means if you would prefer a full-time place for your child at a provider but would also be willing to accept as a lower preference a part-time place you should name that provider twice on the form. This can be consecutively but this is not necessarily the case, eg.

- | | | |
|---|------------|-----------------|
| 1 | Provider A | full-time place |
| 2 | Provider B | full-time place |
| 3 | Provider A | part-time place |

However, the legislation does **not** differentiate between a part-time morning session and a part-time afternoon session. The distribution of part-time places ie a morning or an afternoon session is a matter for the provider.

Parents/Guardians should note that the independent appeal tribunal only has the power to award a full-time or part-time place. It does **not** have the power to distinguish between a morning part-time and an afternoon part-time place.

SECTION C

The statutory criteria require providers to give preference to children from socially disadvantaged circumstances in their final pre-school year. This is defined by the Department of Education as a child whose parent is in receipt of Income Support or Income-Based Jobseeker's Allowance (these are the *only* qualifying benefits as stipulated in the legislation). When parents/guardians apply for

places for their child on this basis they must have their application form stamped by the Social Security Agency to confirm they are in receipt of Income Support or Income- Based Jobseeker's Allowance.

NB The onus is on parents/guardians to ensure that the form is stamped and submitted to the first preference setting by 12.00 noon on Wednesday 11 January 2012.

SECTION D

Read the declarations, sign and date the form. If you are in any doubt or there are points which you wish to clarify attach an explanatory note. If a parent gives false or misleading information (eg date of birth, home address) and because of this the child obtains a place, the place will be withdrawn. If you are in doubt you should check with the first preference principal/playgroup leader and/or obtain advice from the Board.

Verifying Documents

Parents/Guardians are requested to read carefully the Department of Education's letter at the front of this booklet.

- Birth Certificates are required with the application form.

Some providers request other verification documents with the application form. Others indicate that they may contact parents/guardians if they require further documentation. *Please read the admissions criteria carefully, not just for your first preference provider but for all the providers named on your application form.*

Where documents are requested before/during the procedures, acceptance will be conditional on documents being supplied, and it is important that they are submitted within the timescale requested by the school/provider.

The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline may result in either the withdrawal of a place or the inability of a school to offer a place.

7 Admissions Procedure

(a) How do pre-school providers decide who to accept?

If a pre-school provider has sufficient places all eligible children will be accepted. If a provider has more applications than free places it will be required, by law, to give priority to:

- children in their final pre-school year who are from socially disadvantaged circumstances (whose parents/guardians receive Income Support or Income-Based Jobseekers' Allowance); and
- 4 year olds with July and August birthdays.

Pre-school providers will implement this legal requirement through application of the statutory admission criteria. If there are more applications meeting a particular statutory criterion than there are places available then the provider will select between these applicants by applying their own sub-criteria. These sub-criteria normally differ from setting to setting.

The admissions procedure is in two stages:

Stage 1 of the procedure (Wednesday 11 January 2012 – Friday 30 March 2012) deals **only** with children in their pre-school year.

Stage 2 of the procedure (Monday 2 April 2012 – Friday 1 June 2012) deals with those pre-school age children who did not secure a place in Stage 1 and who have now nominated further preferences from a list of settings with vacant places *and* those children not yet in their pre-school year ie underage.

NB: A pre-school age child will always get priority over a penultimate pre-school age child (ie underage) during the admissions procedure.

(b) Application of the criteria/procedure

Stage 1 (Wednesday 11 January 2012 – Friday 30 March 2012)

At stage one only applications for children in their **final pre-school year** will be considered.

- **If there are more places available than there are such applications**, then the provider will accept all these applications.
- **If there are more applications than places available**, then the Board of Governors/Management Committee must select children for admission by firstly applying the **statutory criteria** in order and, if necessary, their sub-criteria. The application forms of those children not selected will be returned to the Board for onward transmission to the next provider named on the application form.

This procedure continues until:-

- The child is selected by a provider named on the form.
- All preferences named have not selected the child.
- The time allowed for Stage 1 has elapsed.

During Stage 1 - Changes of preferences in exceptional circumstances/New applications/ Additional information

Apart from those necessitated by exceptional circumstances, no changes of preference will be processed. If you wish to change your preference you must withdraw the original application and then submit a new application. If this occurs after 12 noon, Wednesday 11 January 2012, your 'new' application will be treated as 'late'. Additional information/new applications/changes of preferences necessitated by exceptional circumstances eg change of town (which must be verified), will be processed up to Friday 16 March 2012. After this date new applications/additional information/ changes of preferences necessitated by exceptional circumstances cannot be processed until stage 2 (Monday 2 April 2012 – Friday 1 June 2012).

Recalling children within Stage 1

If any places subsequently become available in an oversubscribed setting (between Monday 2 April 2012 – Friday 1 June 2012) these places should be allocated immediately to any children refused admission in Stage 1 and according to their place in the rank order at the end of Stage 1.

Stage 2 (2 April 2012- 1 June 2012)

Pre-school providers who allocated all their available places in Stage 1 will not be involved in Stage 2.

- At this stage school based providers with places available consider applications received for children in their **penultimate pre-school year** along with applications received for children in their final pre-school year who were unplaced at the end of Stage 1 and who have now nominated further preferences.
- Voluntary and private providers **with places available** will consider applications for children in their final pre-school year who were unplaced at the end of Stage 1 and who have now nominated further preferences. These settings are not permitted to consider applications from children in their penultimate pre-school year.
- The procedure similar to that described for Stage 1 will operate.

During Stage 2 - Changes of preferences in exceptional circumstances/New applications/ Additional information

Additional information/new applications/changes of preferences necessitated by exceptional circumstances eg change of town (which must be verified), will be processed up to Wednesday 25 April 2012. After that date any new applications/additional information/change of preferences should be communicated directly to the provider(s) of your choice for consideration after Friday 1 June 2011.

Except in relation to the appeals procedure, the Open Enrolment Admission Procedure concludes on **Friday 1 June 2012**.

If a vacancy occurs after Friday 1 June 2012 all previous unsuccessful applicants (including late applications) and new applications will be equally considered and the place(s) allocated to the applicant who best meets the admissions criteria.

(c) When would my application be considered late?

Stage 1: Wednesday 11 January 2012 - Friday 30 March 2012

If your application is received after 12 noon on the 11 January 2012 your application will be considered late and will not be considered until all punctual pre-school age applications are considered. If the setting has less applications than available places (ie undersubscribed) your child will be offered a place.

Note: If your application is received **after Friday 16 March 2012** it will not be considered until Stage 2 of the procedure.

Stage 2: Monday 2 April 2012 – Friday 1 June 2012

(ie. consideration of new applications/additional preferences for final pre-school age applicants and underage applicants)

Unplaced final pre-school year children whose application was 'late' in Stage 1 can now be treated on an equal basis with all other applications in Stage 2.

Any new applications/additional information/additional preferences received after **Friday 13 April 2012** will be considered as late in Stage 2 and will not be considered until all punctual pre-school age applications are considered.

Please note, that due to the restrictions of the timetable, it may not be possible to process all the preferences listed on an application form by Friday 1 June 2012

Underage Applicants (children born between 2 July 2009 – 1 July 2010)

If your application is received after 12 noon on Wednesday 11 January 2012 it is late and will only be considered in Stage 2 of the process **if** the settings listed are undersubscribed.

(d) When will I be notified?

There are **two** dates of notification:

i. Stage 1 - Children in their final pre-school year (ie born between 2 July 2008 – 1 July 2009)

Providers will issue letters to this group on Friday 30 March 2012 advising those parents/guardians whose children they are accepting.

ii. Stage 2 - Children not yet in their final pre-school year (ie born after 1 July 2009)

Providers will issue letters to this group on Friday 1 June 2012 advising those parents/guardians whose children they are accepting **AND** to all other selected applicants (ie those pre-school children not selected at Stage 1).

On both days the board will also advise parents/guardians of those children **not** selected by any provider and will include information regarding places available.

(e) When will any document(s) that I have attached to my application form be returned to me?

All original documents will be returned to you by the provider where your child is placed. The Board will return all documents to those who have been unsuccessful in securing a pre-school place on Friday 1 June 2012.

8 Can I submit more than one application?

NO. If you submit more than one application form you will have made a false declaration and a place if awarded may be withdrawn by any or all of the providers concerned.

9 Can I indicate preferences for settings in different board areas on the same form?

Yes. All Boards operate the same system.

10 Can I indicate a preference for a non-funded place on the form?

The open enrolment procedure only relates to the provision of funded places. **If you are interested in a paying place at a voluntary or private provider you should contact the**

provider directly. If you do name a paying place on the application form, the board will not process this preference but will proceed to the next preference listed which has funded places.

11 Do I need to complete a new application form if my child is already attending a Nursery School/Unit?

Yes. There will be no automatic entitlement to a second year pre-school education placement.

12 Appeals

(a) Can I appeal against a decision not to admit my child?

Only in the case of applications made to a nursery school or nursery unit can you appeal to an Independent Appeal Tribunal. However, the Tribunal's powers are limited. An appeal can only be brought on the grounds that the school's criteria were not applied or were not correctly applied in deciding to refuse a child admission to the school/unit.

There is no right of appeal to the Independent Appeal Tribunal against a decision by a private or voluntary provider or where a parent has indicated a preference for a morning part-time place and an afternoon part-time place is offered (or vice versa).

(b) Appeal Tribunals

An Independent Appeal Tribunal only has the power to award a full-time or a part-time place. It does not have the power to distinguish between a morning part-time and an afternoon part-time place therefore there is no right of appeal.

Members can only consider information available to the Board of Governors at the time it made its decision. New evidence cannot be considered.

(c) How do I appeal?

You must write to the:

Clerk of the Appeal Tribunal (Nursery)
Western Education and Library Board
1 Hospital Road
Omagh
Co Tyrone
BT79 0AW
Fax No: 028 8241 1462
Email: transfer.office@welbni.org

indicating your intention to appeal and this must be received by **4 pm on Wednesday 13 June 2012**. Please give your child's name, date of birth and the nursery school(s)/unit(s) that you wish to appeal against.

13 School Meals

Mid-day meals are available in nursery schools where there are a sufficient number of meal takers.

Only those children in **full time** attendance at Nursery Schools, Nursery Units and Reception Classes will be entitled to **Free School Meals** where:

- (i) the parent/guardian is in receipt of Income Support or Income-Based Jobseeker's Allowance; or
- (ii) the parent/guardian is in receipt of Income-Related Employment and Support Allowance; or
- (iii) the parent/guardian receives the Guarantee Element of State Pension Credit; or
- (iv) the parent/guardian receives Child Tax Credit and is ineligible for Working Tax Credit because he/she works less than 16 hours per week and has an annual taxable income not exceeding an amount as determined by the Department (currently £16,190); or
- (v) the parent/guardian receives Working Tax Credit and has an annual taxable income not exceeding an amount as determined by the Department (currently £16,190) and whose child/children attend full-time Nursery, Primary or Special School and were born on or after 2 July 2000; or
- (vi) he/she has a statement of special educational needs and is designated to require a special diet; or
- (vii) he/she is a boarder at a special school; or

- (viii) he/she is the child of an asylum seeker supported by the Home Office National Asylum Support Service (NASS); or
- (ix) if none of the above apply and a school believes that a child may be a child in need, that is presenting at school hungry, then the school should provide free school meals to the child. This initial decision, taken by the school at the point of need, must be followed immediately with a referral to the Gateway Team of the local Health and Social Care Trust. The school should continue to provide free school meals upon confirmation of the child's situation by a social worker from the Trust. If, following initial assessment by the Trust the child is deemed not to be a child in need, provision should cease.

Under Article 17 of the Children (NI) Order 1995 (the Children Order) a child is in need if inter alia he is unlikely to achieve or maintain a reasonable standard of health or development without the provision of personal social services by a Health and Social Care Trust. Article 18 of the Children Order places a general duty on each Trust to safeguard and promote the welfare of children within its area who are in need and to provide a range and level of personal services appropriate to those children's needs.

A child will not be provided with free school meals until the Board has been advised that the claim is valid.

All schools make facilities available for the consumption of packed lunches provided by parents/guardians.

How to apply for Free School Meals

Information and an application form can be obtained from the Benefits Section, WELB Headquarters, 1 Hospital Road, Omagh, Co Tyrone BT79 0AW Tel: **028 8241 1496** or can be downloaded from the Board's website www.welbni.org – **link to Free School Meals information is available on the homepage under Services.**

Please note that the eligibility criteria are subject to revision from time to time by the Department of Education.

14 School Milk

The Board operates a scheme, which enables schools to provide milk to pupils at a subsidised rate. In those schools which opt in to the scheme, milk at a subsidised rate will be provided and parents/guardians will be informed by the school of the cost per pupil and the arrangements for payment.

15 Where can I get help or advice?

Enquiries should be addressed to the Provider that you are listing as your 1st Preference or to the Board's Transfer and Open Enrolment Section (Tel: 028 8241 1458 / 1459 / 1571 or 028 8225 4533). Correspondence may also be e-mailed to transfer.office@welbni.org

Enquiries or correspondence relating to the allocation of funded places to Voluntary and Private Sector Providers under the Pre-School Education Expansion Programme should be directed to the Pre-School Education Advisory Group (PEAG) – at Board Headquarters (Tel No: 028 8241 1335).

Information is also available on the Western Education and Library Board's website www.welbni.org to access information within Transfer & Open Enrolment log onto this website address and click on publications, then the services we offer and finally transfer and open enrolment.

Free Internet access is available in many libraries. Please contact your local library for details.

NB: At the time of going to print, this booklet provides details of presently approved pre-school providers. It should be noted however that providers can withdraw from the scheme. The Department of Education has indicated that in order to qualify for funded places a provider must have enrolled at least 8 children in their immediate pre-school year. Parents/Guardians should be aware therefore that providers can be required to withdraw, or may withdraw voluntarily, from the scheme at any time.

The information in this booklet relates to the 2012/13 school year and all information is correct at time of going to print.

PLEASE NOTE:

**APPLICATION FORMS ARE
AVAILABLE FROM ALL PROVIDERS
LISTED IN THIS BOOKLET**

or from

**THE BOARD'S TRANSFER &
OPEN ENROLMENT SECTION
Tel: 028 8241 1458/1459/ 8225 4533**

REMEMBER!!

The closing date for application forms, original birth certificates and any documentation as requested to be received by 1st Preference Providers is

**WEDNESDAY
11 JANUARY 2012
by 12 NOON**

STATUTORY CRITERIA WHICH RELATES TO ALL PROVIDERS

The following Statutory Admissions Criteria applies to all Providers in this booklet unless otherwise stated:

- 1 **Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.**
- 2 **Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.**
- 3 **Children born between 2 July 2008 and 31 August 2008.**
- 4 **Children born between 1 September 2008 and 1 July 2009.**

DUTY TO VERIFY REQUIREMENTS FOR OVERSUBSCRIBED PROVIDERS

The following 'duty to verify' applies to all oversubscribed providers in this booklet:

The Board of Governors/Management Committee reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

Applicants should note that where an address contained within an application qualifies it for admission, then that address may be verified. To enable the Board of Governors/Management Committee to verify addresses, all applicants may be asked to provide any 2 of the following 4 documents.

- A bank or building society statement which shows the address at which the child is resident;
- A utility bill (for instance Electricity, Gas, Television Licence, Telephone) which shows the address at which the child is resident;
- A letter awarding Child Benefit to the child or another letter relating to this benefit;
- The child's Medical Card.

Please note that other documents equally capable of verifying your information, or other equally capable means of verification, will be considered at the discretion of the Board of Governors.

The provision of false or incorrect information or the failure to provide information within the deadlines set by pre-schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.

Please Note: some providers may request the 'duty to verify' documents at the time of application.

FOR PRE-SCHOOL USE

Received by 1st preference provider

Date Time Initials

Birth Certificate checked & attached

Target Age Young Age



EDUCATION AND LIBRARY BOARDS OF NI

APPLICATION FOR ADMISSION TO PRE-SCHOOL EDUCATION IN THE 2012/13 SCHOOL YEAR

Please read the Board's Information Booklet(s) before completing this form. Pay particular attention to the guidance on completing the form and the Admissions Criteria of the schools/playgroups/private nurseries which you are nominating as preferences. Schools/playgroups/private nurseries are hereafter called providers. This form only refers to applications to providers with places funded by a Board. **PLEASE COMPLETE IN BLACK INK**

SECTION A YOUR CHILD

Child's Forename(s)* _____ Child's Surname* _____
 (*as recorded on birth certificate)

Male Female Child's Date of Birth _____ **BIRTH CERTIFICATE SHOULD BE ATTACHED TO THIS FORM**

Name(s) of Parent(s) or Guardian(s) Dr/Mr/Mrs/Miss/Ms _____

Child's Home Address _____

 _____ Postcode _____

Parent's/Guardian's Tel Number: (Home) _____ (Work) _____ (Mobile) _____

SECTION B PREFERENCES, SESSIONS, AND REASONS FOR CHOICE

Before completing this section you should read the admissions criteria. Providers cannot be held responsible for refusing your child a place if you do not detail the relevant information on this form or do not attach any documentation requested. Relevant information MAY include: nearest provider to child's home; living in Parish; brother(s)/sister(s) are attending or have attended; details of special circumstances (evidence may be required). Where a school provider has both full-time and part-time sessions you may have to list the school twice as a preference. Under SESSION below please record your preferences – tick FT (full-time) or PT (Part-time). (NOTE: FT is usually 4½ hours per day, 5 days per week. PT is usually 2½ hours per day, 5 days per week) If you do not nominate sufficient preferences there is a possibility your child will not secure a pre-school place.

PREFERENCE	State Name of Provider and reasons for preference which relate to Admissions Criteria (continue on a separate sheet if necessary)	SESSION (see above) (FT or PT) please tick ✓	For Board Use	
			Selected	Not Selected
1 st	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			
2 nd	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			
3 rd	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			
4 th	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			
5 th	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			
6 th	_____	FT <input type="checkbox"/> OR <input type="checkbox"/> PT <input type="checkbox"/>		
	Reasons for preference: _____			

PLEASE READ THE ADMISSIONS CRITERIA FOR ALL PROVIDERS NAMED OVERLEAF AND LIST BELOW THE DOCUMENTS, IF ANY, WHICH YOU ARE ATTACHING TO THIS FORM.

If you have further preferences please continue on a separate sheet and put the name of your child at the top.

Please tick if further preferences are attached:

Please tick if your child is being assessed for Special Educational Needs?

SECTION C **SOCIAL DISADVANTAGE**

If you are claiming priority because of social disadvantage you **MUST** take this form to your local Social Security Office where the information below will be completed. The providers will not be able to give priority unless the box below has been stamped by the Social Security Agency.

Entitled to Income Support Entitled to Income-based Job Seeker's Allowance

Name of person holding entitlement: _____

SOCIAL SECURITY OFFICE OFFICIAL STAMP

Certified by _____

Date _____

SECTION D **DECLARATION**

I confirm that:

- (a) This is the **ONLY** application form submitted for pre-school education in respect of the child named overleaf.
- (b) I have read the published Admissions Criteria of the providers nominated overleaf.
- (c) I am aware that my child is only entitled to **ONE** free place in a school/playgroup or private nursery.
- (d) The address I have given is the child's home address and **NOT** the address of a child minder/another relative or a business address.
- (e) I understand that it is my responsibility to provide all relevant information on or attached to this application form.
- (f) The details I have given on this form are correct. I am aware if a place is awarded on the basis of false information it will be withdrawn.

Signed _____ (Parent/Guardian) Date _____

THIS FORM MUST BE RECEIVED BY THE FIRST PREFERENCE PROVIDER NO LATER THAN

12 NOON ON WEDNESDAY 11 JANUARY 2012

DATA PROTECTION STATEMENT – The information on this form is required by the Board for the purpose of processing your application. The information is covered by the provisions of the Data Protection Act 1998. Your signature to the form is deemed to be an authorisation by you to allow the Board to process and retain the information for the purpose(s) stated.

Community Nursery Schools

Ballinamallard Community Nursery School *(based at Ballinamallard PS)*

Ederney Community Nursery School *(based at St Joseph's PS, Ederney)*

Kesh Community Nursery School *(based at Kesh PS)*

Lisbellaw Community Nursery *(based at Lisbellaw PS)*

Little Bridges Community Nursery School *(based at Florencecourt PS)*

Necarne Community Nursery School *(based at St Paul's PS, Irvinestown)*

Ballinamallard Community Nursery School
c/o Ballinamallard Primary School
6 Irvinestown Road
Ballinamallard
BT94 2GG

Community Nursery
Age Range 2-4

Tel No: 028 6638 8997 or 028 6638 8262
E-mail: info@ballinamallardps.enniskillen.ni.sch.uk

Principal: Mr J McCrea

Chairperson: Rev K Lindsay

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Ballinamallard Community Nursery is a single unit nursery, situated adjacent to the grounds of Ballinamallard Primary School. The present building, a purpose built self-contained unit comprising of indoor facilities and a safe and secure outdoor play area was opened in 2006. Being a community nursery, the management committee represents the community as a whole and welcomes applications from all.

Being recently built, there is a bright and welcoming indoor area which consists of a large classroom, 2 quiet rooms, kitchen, cloakroom and toilet facilities.

Our staff are fully qualified, enthusiastic and committed to providing a warm, supportive environment in which the children will grow in confidence and self-esteem. They plan activities, which will nurture our children's desire to learn more about the world they live in.

We believe that by working together with parents a strong partnership is built up and this ensures that each child will develop to their full potential in an enjoyable environment of care and trust.

We look forward to any enquiries, which in the first instance should be addressed to the Primary School.

To apply for a place, please complete an application form and send it to us along with your child's birth certificate. Certificates will be photocopied and the originals returned home shortly after being received.

Applications Forms are available from both the nursery unit and the primary school.

The Principal of the school would be happy to assist parents in completing the form.

Admissions Criteria

An application form is required for a child seeking a second year in the nursery school.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of more applicants than the places available the following criteria will be applied, in the order set down to select children for the available places.

- 1 Children born between 2 July 2008 and 31 August 2008 inclusive whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in the Wards of Ballinamallard, Lisnarick or Irvinestown.
- 2 Children born between 1 September 2008 and 1 July 2009 inclusive whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in the Wards of Ballinamallard, Lisnarick or Irvinestown.
- 3 Children born between 2 July 2008 and 31 August 2008, inclusive who reside in the Wards of Ballinamallard, Lisnarick or Irvinestown.

- 4 Children born between 1 September 2008 and 1 July 2009 inclusive who reside in the wards of Ballinamallard, Lisnarick or Irvinestown.
- 5 Other children born between 2 July 2008 and 1 July 2009 inclusive.
- 6 Children born between 2 July 2009 and 31 December 2009 inclusive.
- 7 Children born between 1 January 2010 and 1 July 2010 inclusive.

If there are more pupils satisfying the last criterion, which can be applied, then the following sub-criteria will be applied in the order set down:-

- (i) Chronological order of the pupils' ages, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:

V L B Mac Z O P K E X I Y S F
Mc H D R A G U C N M W J T Q

The order was determined by a randomised selection of the letters of the alphabet.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate. If a place is offered on the basis of incorrect or misleading information, then the Management Committee may withdraw the offer.

The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and Three Committee Members.

Nursery Admissions after 1 September 2012

The same criteria will be used for applications after 1 September 2012.

Ederney Community Nursery School
c/o St Joseph's Primary School
Carn Road
Ederney
BT93 0HA

Community Nursery
Age Range 2-4

Tel No: 028 6863 1403
Fax No: 028 6863 2458
E-mail: info@stjosephps.ederney.ni.sch.uk

Acting Principal: Mrs S Gallagher

Chairperson: Mr E Monaghan

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Ederney Community Nursery is a single unit situated adjacent to the grounds of St Joseph's Primary School. The nursery accommodation has been refurbished to a high standard offering a bright and welcoming environment with excellent facilities.

The fully qualified staff continuously strive to create a warm, caring, secure and stimulating environment where children have the opportunity to develop their full potential. The excellent range of resources and equipment support staff in providing a rich and varied environment where children will be encouraged to grow physically, socially, intellectually and emotionally, developing confidence and independence. Important emphasis is placed on fostering close relationships between staff, parents and children.

The nursery caters for 26 boys and girls on a part-time basis **9.00 am – 11.30 am**.

Admissions Criteria

Children who are not normally resident in Northern Ireland at the time of proposed admission will not be considered for places until all children who reside in Northern Ireland have been considered.

The Management Committee has determined that, in the event of more applicants than the places available the following criteria will be applied, in the order set down to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

- 5 Children born between 1 September 2008 and 1 July 2009 who are considered by the Western Education and Library Board as having significant special needs which indicate that the child would benefit from nursery education. (Documentary evidence must be submitted to the Management Committee).
- 6 Children born between 2 July 2009 and 1 July 2010.

Sub-Criteria

In the event of more pupils satisfying the last criteria, which can be applied, the Management Committee have determined that selection for the remaining places will be on the basis of the following sub-criteria.

- (1) Children on the 'At Risk' Register maintained by the Western Health and Social Care Trust.
- (2) Children who in the opinion of the Management Committee have special home circumstances.

If there are more applicants satisfying the last criterion which can be applied, then selection for the available places will be on the basis of distance from the school by recognised public routeway preference being given to the child living closer to the school.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate.

If a place is offered on the basis of incorrect or misleading information then the Management Committee may withdraw the offer. All criteria will apply as at closing date on application form.

Documentation Required

Child's birth certificate (essential for all applicants).
All relevant supporting information, eg medical/special needs.

The Management Committee will retain a photocopy of the relevant information for record purposes.

The Management Committee have delegated to an Admissions Sub-Committee the task of selecting pupils for admission. The Sub-Committee consists of the Chairman, the Principal and 2 Committee Members.

Nursery Admissions after 1 September 2012

The same criteria will be used for applications after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Kesh Community Nursery School
c/o Kesh Primary School
Crevenish Road
Kesh
Enniskillen
BT93 1RF

Community Nursery
Age Range 2-4

Tel No: 028 6863 1441
Fax No: 028 6863 2909
E-mail: jparkinson663@c2kni.net

Principal: Mrs J Parkinson

Chairperson: Rev H Blair

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Kesh Community Nursery is situated within the grounds of Kesh Primary School. It is a purpose built self-contained unit comprising of indoor facilities and a safe and secure outdoor play area. The building is designed for disabled access. There is a bright and welcoming indoor area which consists of a large classroom, play room, story room, kitchen, cloakroom and toilet facilities. The secure outdoor play area, which is partially covered and fun house is used to facilitate a wide range of activities.

The Nursery is designed to provide a stimulating environment where the children have the opportunity to learn through play. The fully qualified staff are committed to providing a warm supportive environment in which the children will grow in confidence and self-esteem. The curriculum and activities planned will nurture our children's desire to learn more about the world they live in.

An excellent range of resources and equipment support the staff in providing a curriculum that promotes the physical, social, emotional and intellectual growth of our children. We believe that by working together with parents we build up a strong partnership that ensure each child develops to their full potential.

We welcome any enquiries and a prospectus is available on request for further information. You may also visit our link on Kesh Primary School website – www.school-sites.org/keshps/

Admissions Criteria

Children who are not normally resident in Northern Ireland at the time of proposed admissions will not be considered for places until all children who reside in Northern Ireland have been considered.

The Management Committee has determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

- 5 Other children born between 2 July 2009 and 1 July 2010 will be offered on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

If there are more pupils satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of using the following sub-criteria.

Sub-Criteria

- (a) Children of the family who currently attend Kesh Primary School.
- (b) Children of the family who previously attended Kesh Primary School.
- (c) Children with Special Educational Needs whose placement is recommended by the Special Education Section of the Western Education and Library Board.
- (d) Children who live closest to the school measured by the shortest walking distance.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

Z I M Mc J N Y X G K D P B Mac
O V E U H A C R L T Q W F S

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate. If a place is offered on the basis of incorrect or misleading information then the Management Committee may withdraw the offer.

The Admissions Criteria will be applied by Management Committee of the Nursery School.

If parents have any difficulty in completing the form then they should consult the Principal of the school.

Nursery Admissions after 1 September 2012

The same criteria will be used for applications after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Lisbellaw Community Nursery
c/o Lisbellaw Primary School
18 Cloghcor Road
Lisbellaw
BT94 5BE

Community Nursery
Age Range 2-4

Tel No: 028 6638 7214
Fax No: 028 6638 7019
Email: ilogan422@c2kni.net

Principal: Mrs I Logan

Chairperson: Rev B Kerr

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Lisbellaw Community Nursery is a purpose built, self-contained unit situated within the grounds of Lisbellaw Primary School. It has its own outside play facilities including a covered play area and open grass area, all enclosed.

The Management Committee of the Nursery includes representatives from both schools in the village. The Board of Governors of Lisbellaw Controlled Primary School has overall responsibility for it.

The Nursery is equipped with an attractive and stimulating range of educational toys and equipment, which are designed to promote all aspects of the child's early learning and development.

The Nursery teacher and Nursery assistant are both very experienced, enabling them to provide a stimulating, challenging, appropriately paced and well structured Nursery curriculum to meet the learning needs of the pupils in their care. They provide a caring and welcoming environment where each child is valued as an individual and where they can experience an enjoyable and enriching high standard pre-school education.

Staff aim to share positively with parents in all aspects of their child's development and parents are encouraged to take an active interest in the life of the Nursery.

OPENING TIMES 9.00 am – 12 noon

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available, the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 – 4.

5 Other children born between 2 July 2009 and 1 July 2010.

If there are more applicants satisfying the last criterion which can be applied than places available, then selection for the remaining places will be according to the following sub-criteria.

Sub-Criteria

- (a) Children with Special Educational Needs whose placement is recommended by the Special Education Section of the Western Education and Library Board.
- (b) Children who have **severe** speech delay which must be supported by written evidence from the Speech and Language Therapy Department.
- (c) Children on the 'at risk register'.
- (d) Chronological order of the pupils' ages, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

If there are more applicants satisfying the last sub-criterion which can be applied, than places available, then selection for the remaining places will be on the basis of the initial letter of the surname, in the order set out below -

Q U N E Mac L M Mc I B C P S V
D O W H R T A Y G K X J Z F

The order was determined by randomized selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

The Admissions Criteria will be applied by a Management Committee. All criteria will apply as at closing date on application form.

If parents have any difficulty in completing the form, then they should consult the Principal of the school.

Applications after 1 September 2012

The same Admissions Criteria will be used for applications after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Little Bridges Community Nursery School
c/o Florencecourt Primary School
Drumlaghy
Florencecourt
BT92 1BZ

Community Nursery
Age Range 2-4

Tel No: 028 6634 8789
Fax No: 028 6634 8225
Email: info@florencecourt.enniskillen.ni.sch.uk

Principal: Mrs W Houston

Chairperson: Mr K Humphreys

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Little Bridges Community Nursery is situated beside Florencecourt Primary School, which lies 7 miles south-west of Enniskillen in a rural setting, near the village of Florencecourt. The Nursery began in September 2002. A new purpose built nursery unit opened in September 2003 on the site beside the primary school. It has a separate entrance and parking facilities for the nursery parents. There is a bright and welcoming indoor open play area consisting of a large classroom, quiet room, staff room, toilet facilities (catering for disabilities) and kitchen/utility room. The secure outdoor play area, which is partially covered, has been developed to incorporate different play facilities, a garden and environmental area.

At present we offer 26 part-time places for 5 days each week. The session runs from **8.45 am to 12.00 pm** each day. The nursery is staffed by a qualified teacher and a nursery assistant who create a warm, caring and stimulating environment where children have the opportunity to learn through play. The excellent range of resources and equipment support the staff in providing a rich and varied environment. The children are encouraged to grow physically, socially, intellectually and emotionally, developing confidence and independence through a range of co-operative and individual activities.

We welcome all applications from all backgrounds and cultures. We aim to provide a cross community mix of staff, parents and children, as we believe that by playing and working together, we grow together.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

5 Other children born between 2 July 2009 and 1 July 2010.

If there are more pupils satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (1) children who have a brother/sister, (half-brother/sister) presently or previously enrolled at the school.
- (2) chronological order of their ages, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

F D A L S O X K N Mc W B Mac J
M Z Y V T C E P Q U R H I G

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate.

If a place is offered on the basis of incorrect or misleading information then the Management Committee may withdraw the offer.

The Admissions Criteria will be applied by the Management Committee.

If parents have any difficulty in completing the form then they should consult the Principal of the school.

Applications after 1 September 2012

The same criteria will be used for applications after 1 September 2012 for admissions.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Necarne Community Nursery School
c/o St Paul's Primary School
Lisnarick Road
Irvinestown
BT94 1EY

Community Nursery
Age Range 2-4

Tel No: 028 6862 1228
Fax No: 028 6862 1632
E-mail: info@stpauls.irvinestown.ni.sch.uk

Principal: Mrs S Cathcart
Acting Principal: Mrs A Molloy

Chairperson: Fr M McGourty

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Necarne Community Nursery is a purpose built self-contained single unit catering for 26 boys and girls of all cultures and traditions. It is adjacent to St Paul's Primary School on the Lisnarick Road, Irvinestown but has its own separate entrance and parking facilities. It is staffed by an experienced teacher and a trained nursery assistant.

The aim of the nursery is to provide for the educational, social, physical and emotional needs of each child through the delivery of the nursery curriculum.

The children will learn mainly through play and a varied and stimulating program will be planned for each day.

Recognising the central role which parents play in the education of their children we welcome their interest and participation in the daily routine of the nursery.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

In the event that there are more applicants than places available the following criteria will be applied in the order set down to select children for the available places.

- 1 Children born between 2 July 2008 and 31 August 2008 inclusive whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in the wards of Irvinestown, Lisnarick or Ballinamallard.
- 2 Children born between 1 September 2008 and 1 July 2009 inclusive whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in the wards of Irvinestown, Lisnarick or Ballinamallard.
- 3 Children born between 2 July 2008 and 31 August 2008 inclusive who reside in the wards of Irvinestown, Lisnarick or Ballinamallard.
- 4 Children born between 1 September 2008 and 1 July 2009 inclusive who reside in the wards of Irvinestown, Lisnarick or Ballinamallard.
- 5 Children born between 2 July 2008 and 1 July 2009 inclusive will be admitted in chronological order of their age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.
- 6 Children born between 2 July 2009 and 1 July 2010 inclusive who reside in the wards of Irvinestown, Lisnarick or Ballinamallard will be offered on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

7 Children born between 2 July 2009 and 1 July 2010 inclusive – will be offered on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

If there are more pupils satisfying the last criterion, which can be applied, then the following sub-criteria will be applied in the order set down:-

- (i) Children who have a brother/sister or half-brother/sister currently enrolled or previously attended Necarne Community Nursery School or St Paul's Primary School or Irvinestown Primary School.
- (ii) Children whose 1st choice is Necarne Community Nursery.
- (iii) Chronological order of the pupils' ages, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

D Q X Z J U G A R P T Mc C S
W Y I V F O B Mac K E M H L N

The order was determined by a randomised selection of letters of the alphabet.

Children selected by random alphabetical order initially using the surname on the birth certificate. In the event of 2 identical surnames the alphabetical order of the initial of the forename(s) will be used.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate. If a place is offered on the basis of incorrect or misleading information then the Management Team may withdraw the offer.

The Admissions Criteria will be applied by a selection panel appointed by the Management Committee.

If parents have any difficulty in completing the form then they should consult the Principal of the school.

Nursery Admissions after 1 September 2012

The same criteria will be used for applications after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply.

Nursery Schools

Enniskillen Nursery School

Enniskillen Nursery School
29 Dublin Road
Enniskillen
BT74 6HH

Controlled
Age Range 2-4

Tel / Fax No: 028 6634 2694
E-mail: eknns@btinternet.com
Website: www.enniskillennurseryschool.com

Principal: Miss Jennifer Boyd

Chairperson: Mr Derrick Nixon

Admissions No: 78

Roll: Full-time 26, Part-time 52

GENERAL INFORMATION

Enniskillen Nursery School is a 2-unit nursery school. The excellent purpose built school is on the Dublin Road, but can be accessed from the Derrychara Road through the car park behind the school which has a connecting gate to our play area.

The building has 2 classrooms, each with a quiet room and toilet area. On entering the building adults can appreciate that the school has been built with children in mind. The inside of the school has all the amenities and facilities at child height to enable the children to access and operate them on their own. The school has a wide range of equipment and resources for young children to play and work with.

The main strengths within the Nursery School's educational and pastoral provision as written by the Department of Education Inspectors in an Inspection are as follows:-

- "There is a very positive ethos, based on good working relationships at all levels. The children make full use of, and clearly enjoy, the stimulating indoor and outdoor learning environment created for them by the staff.
- The Nursery School has established valuable links with parents. A wide variety of methods is used, including meetings to share information on the children's progress.
- There are very good learning opportunities in all aspects of the pre-school curriculum. The development of the children's language and physical skills are particular strengths and the outdoor learning through play provision is excellent.
- There is an inclusive approach towards children with special educational needs and various cultures."

The Inspectors summarised by saying "*The quality of the education provided in this nursery school is excellent, the educational and pastoral needs of the children are being very well met.*"

We can enrol up to 78 pupils aged between 2 and 4 each year. The children attend one of the following sessions: -

Full-time	or	8.50 am – 1.20 pm
Part-time	or	8.50 am – 12 noon
		12.30 pm – 3.00 pm

All Sessions run for 5 days a week

Parents are welcome to visit Enniskillen Nursery School on its Open Night, details of which will be in the local media. *Further information is available from our website – www.enniskillennurseryschool.com*

Admissions Criteria

Places will be offered in the following order, **FT (8.50am – 1.20pm, includes lunch)**, **AM session (8.50am – 12 noon)**, then **PM session (12.30pm – 3pm)** unless preference has been otherwise indicated on the application form. The same criteria will be used for all admissions.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Board of Governors have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see page 13 for Statutory Criteria 1 - 4

- 5 Children born between 2 July 2009 and 1 July 2010 will be offered on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

If there are more pupils satisfying the last criterion which can be applied, then selection for the remaining places will be on the basis of using the following sub criteria.

Sub Criteria – only applies to Categories 1 – 4

- (a) Children whose parent(s)/guardian(s) is/are presently a member of the school's permanent teaching staff, ancillary staff or Governing body.
- (b) Children currently on the "at risk" register maintained by the Western Health and Social Care Trust.
- (c) Twins or multiple births.
- (d) Children who are currently pupils at Enniskillen Nursery School.
- (e) Children who have had brothers or sisters attending Enniskillen Nursery School in the past.

If there are more pupils satisfying the last criterion which can be applied, then selection for the remaining places will be on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

**H N Mac T A K Y D S G P X F Mc
C J W I V Z M U O E B R Q L**

This order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical, ascending order. In the event of 2 identical surnames the alphabetical order of the initials of the forename(s) as printed on the birth certificate will be used, both in ascending order.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed, including the child's original birth certificate.

All criteria will apply as at closing date on application form.

The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and 3 Governors subject to the final approval of the full Board of Governors.

If parents have any difficulty in completing the form then they should consult with the Principal.

Late Applications

The same criteria will be used for applications received after 1 September 2012 for all admissions.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Nursery Units

**Enniskillen Integrated Primary School Nursery Unit
Holy Trinity Primary School Nursery Unit
St Ronan's Primary School Nursery Unit**

**Enniskillen Integrated Primary School
Nursery Unit
Drumcoo
Enniskillen
BT74 4FW**

Grant-Maintained Integrated
Age Range 2-4

**Tel No: 028 6632 6799
Fax No: 028 6632 7974
E-mail: akerr250@c2kni.net**

Principal: Mrs A Kerr

Chairperson: Mr Neil Jardine

Admissions No: 26

Roll: Part-time 26

GENERAL INFORMATION

Enniskillen Integrated Nursery Unit is located at Drumcoo, Enniskillen, in a semi-rural site adjacent to the Enniskillen Integrated Primary School and close to the Erne Integrated College. It is a purpose-built unit, which opened at this new site in September 1999. We have a bright and welcoming open play area and a safe and secure outside area and garden.

At present, we offer 26 part-time places for 5 days a week. This session runs from **9.00 am to 12.00 noon** each day.

Our Nursery is staffed by a qualified teacher and nursery assistant. We believe in the great importance of young children learning through their play in a stimulating and challenging environment. In partnership with parents, we endeavour to provide this, thus allowing each child to feel confident in themselves before starting formal education.

The Nursery is set up to provide differing areas of interest and stimulation. We also follow a routine of time spent together and time spent going off to choose activities.

We welcome all applications regardless of religious beliefs. We aim to provide a cross community mix of staff, parents and children as we believe that being together we grow together.

Rationale

Our Admissions Criteria reflect the integrated nature of the nursery and its links to the Integrated Primary School and Erne Integrated College. It is committed to educating Protestant and Catholic children together and strives to maintain a balanced enrolment, with a minimum of 40% of pupils from the Protestant tradition and 40% from the Catholic tradition (in accordance with the Statement of Principles of the Northern Ireland Council for Integrated Education).

Pupils from other backgrounds will also be admitted but this will not exceed one third of the total intake in any year.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Board of Governors have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see page 13 for Statutory Criteria 1 - 4

5 Other children born between 2 July 2009 and 1 July 2010.

If we are over-subscribed in the last criterion that can be applied the following sub-criteria will be applied.

- (a) Children with brother(s)/sister(s)/half-brother(s)/half-sister(s) presently attending or who have attended Enniskillen Integrated Primary School, Erne Integrated College or Enniskillen Integrated Nursery Unit and to children who similarly qualify in another area and are now moving residence to our area.

- (b) Children whose parent(s)/guardian(s) are permanently employed or who have been employed by the Board of Governors of Enniskillen Integrated Primary School, Enniskillen Integrated Nursery Unit or Erne Integrated College.
- (c) Children with brother(s)/sister(s), parent(s)/guardian(s) who have attended Enniskillen Integrated Primary School, Erne Integrated College or Enniskillen Integrated Nursery Unit, and to children who similarly qualify in another area and are now moving residence to our area.
- (d) Enrolment date on nursery application form in date order.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

C U H Mc Q W A F M I P E S K
B L G R V D Y J O X T N Z Mac

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

APPLICATION FORMS SHOULD BE ACCOMPANIED BY A DATA COLLECTION FORM OBTAINED FROM THE SCHOOL OFFICE. THE RELIGIOUS AFFILIATION OF ALL APPLICANTS (PROTESTANT, ROMAN CATHOLIC OR OTHER) SHOULD BE INCLUDED ON THIS FORM. Application forms sent to the school, other than a 1st preference, should also be accompanied by a DATA COLLECTION FORM.

Relevant information of Jobseekers' Allowance or Income Support and any written evidence including the child's birth certificate must be provided with the application form. If a place is offered on the basis of incorrect or misleading information then the Board of Governors may withdraw the offer.

Part-time Admission Criteria

The same criteria will be used for applications after 1 September 2012 for part-time admissions.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

**Holy Trinity Primary School
Nursery Unit
Derrin Road
Cornagrade
Enniskillen
BT74 6AZ**

Voluntary Maintained
Age Range 2-4

**Tel No: 028 6632 3313
Fax No: 028 6632 5316
E-mail: fmurphy798@c2kni.net**

Principal: Mr F Murphy

Chairperson: Canon Peter O'Reilly

Admissions No: 52

Roll: Full-time 52

GENERAL INFORMATION

Holy Trinity Nursery Unit is located within the grounds of Holy Trinity Primary School, Cornagrade Site. It is a Catholic, Co-educational Unit, which caters for 52 children on a full-time basis. The Nursery opened in September 2001 in a high quality purpose built facility. The self-contained Nursery includes two playrooms, quiet rooms, enclosed outdoor play area and a sensory garden.

The Nursery Unit is designed to provide a bright stimulating environment where all children will learn, play and have fun. We encourage and value a close working partnership with parents. Colourful displays of the children's experiences, a monthly newsletter and regular meetings keeps parents informed of the child's well-being and happiness. The excellent range of resources and equipment will ensure that our children grow physically, socially, emotionally and intellectually in a warm and caring atmosphere.

The Nursery is staffed by a well qualified, experienced team whose aim is to provide quality nursery education in accordance with best practice recommended by CCEA and Department of Education.

Parents are welcome to visit the Nursery on its Open Night – December 2011, notice of which will be in St Michael's Parish Bulletin or parents may choose to make an appointment with the Principal – Mr F Murphy or Nursery Co-ordinator – Mrs Deirdre Kane.

Admissions Criteria

Children who are not normally resident in Northern Ireland at the time of proposed admission will not be considered for places until all children in Northern Ireland have been considered.

The Board of Governors has determined that, in the event of more applicants than the places available, the following criteria will be applied in the order set down, to select children for the available places.

- 1 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in St Michael's Parish, Enniskillen.
- 2 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside within the former traditional boundaries of St Michael's Parish, Enniskillen.
- 3 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.
- 4 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside in the Parish of Enniskillen.
- 5 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support who reside within the former traditional boundaries of St Michael's Parish, Enniskillen.

- 6 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.
- 7 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) reside in the Parish of Enniskillen.
- 8 Children born between 2 July 2008 and 31 August 2008 who reside within the former traditional boundaries of St Michael's Parish, Enniskillen.
- 9 Children born between 2 July 2008 and 31 August 2008.
- 10 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) who reside in the Parish of Enniskillen.
- 11 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) reside within the former traditional boundaries of St Michael's Parish, Enniskillen.
- 12 Other children born between 1 September 2008 and 1 July 2009.
- 13 Other children born between 2 July 2009 and 1 July 2010.

Sub-Criteria

In the event of more pupils satisfying the last criterion which can be applied in the order of priority set down above then selection for the remaining places will be on the basis of the following sub-criteria.

- 1 Children with brothers/sisters/half-brothers/half-sisters presently enrolled and / or have been past pupils of Holy Trinity Primary School or the former schools St Michael's/ St Theresa's.
- 2 Children whose parent(s)/guardian(s) is/are currently a permanent employee in Holy Trinity Primary/Nursery School.

In the event of there being more applicants than places remaining for the last sub-criteria then selection will be on the basis of chronological age with the oldest first followed by the proximity of parent(s)/guardian(s) home to school, as measured by the shortest walking route by public thoroughfare.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed. Where applicable, application forms must be appropriately stamped. If a place is offered on the basis of incorrect or misleading information then the Board of Governors may withdraw the offer.

The Admissions Criteria will be applied by a Selection Committee consisting of the Principal and one other Governor.

In completing the form please ensure that you include all relevant information which fulfils criterion and sub-criterion.

If parents have any difficulty in completing the form then they should consult the Principal of the school.

Admissions Criteria after 1 September 2012

The same criteria will be used for applicants after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

**St Ronan's Primary School
Nursery Unit
Brookeborough Road
Lisnaskea
BT92 0LA**

Voluntary Maintained
Age Range 2-4

**Tel No: 028 6772 1511
Fax No: 028 6772 3747
E-mail: info@stronans.lisnaskea.ni.sch.uk**

Principal: Mrs T Murray

Chairperson: Canon Joseph Mullin PP

Admissions No: 52

Roll: Part-time 52
(Morning class – 26; Afternoon class – 26)

GENERAL INFORMATION

St Ronan's Nursery is located in the grounds of St Ronan's Primary School. It is a Co-educational Unit and caters for 52 children on a part-time basis, ie 2 sessions per day, 5 days per week. The morning session runs from **9.00 am to 11.30 am** and the afternoon session from **12.30 pm to 3.00 pm**.

The purpose built Nursery Unit is staffed by a qualified teacher and a nursery assistant who have wide experience in working with pre-school children. They aim to provide a happy, caring, stimulating environment which promotes all aspects of the child's growth. There is an excellent range of resources and facilities within the large, bright interior and the secure, outside play area. This ensures that the pupils learn in a colourful, purposeful atmosphere. A recent ETI Report, following an inspection, stated that "the quality of education provided by this nursery, is outstanding. The nursery is meeting very effectively the educational and pastoral needs of the children".

The involvement of parents in their child's pre-school education is welcomed and encouraged through daily interaction and regular planned meetings with staff.

Parents should contact the Principal or the Nursery Teacher, Mrs Quigley, for any further information or advice.

Admissions Criteria

Children who are not normally resident in Northern Ireland at the time of proposed admission will not be considered for places until all children who reside in Northern Ireland have been considered.

The Board of Governors has determined that, in the event of more applicants than the places available the following criteria will be applied, in the order set down, to select children for the available places.

- 1 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support, who normally reside in the Parish of Aghalurcher and those parts of the Parishes of Galloon and Aghavea contributing to schools in the Parish of Aghalurcher.
- 2 Children born between 2 July 2008 and 31 August 2008 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.
- 3 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support, who normally reside in the area outlined in (1) above.
- 4 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) is/are in receipt of Income-based Jobseekers Allowance or Income Support.
- 5 Children born between 2 July 2008 and 31 August 2008 who normally reside in the area outlined in (1) above.
- 6 Children born between 2 July 2008 and 31 August 2008.

- 7 Children born between 1 September 2008 and 1 July 2009 who normally reside in the area outlined in (1) above and who are considered by the Western Education and Library Board as having significant Special Needs which indicate that the child would benefit from nursery education. (Documentary evidence must be submitted to the Board of Governors.)
- 8 Children born between 1 September 2008 and 1 July 2009 whose parent(s)/guardian(s) normally reside in the area outlined in (1) above.
- 9 Children born between 1 September 2008 and 1 July 2009.
- 10 Other children born between 2 July 2009 and 1 July 2010 whose parent(s)/guardian(s) normally reside in the area outlined at (1) above.
- 11 Other children born between 2 July 2009 and 1 July 2010.

Sub-Criteria

In the event of more pupils satisfying the last criterion, which can be applied, the Governors have determined that selection for the remaining places will be on the basis of the following sub-criteria:

- 1 Children who in the opinion of the Governors have special home circumstances considered in the following order:-
 - (a) Children who are twins (or other multiple births).
 - (b) A child from a family of 3 or more pre-school age children.
 - (c) Children who are fostered.
- 2 Children with brother(s)/sister(s)/half-brother(s)/half-sister(s) presently enrolled in the primary schools of Aghalurcher Parish.
- 3 Children whose parent/guardian is currently a permanent employee in St Ronan's Primary/Nursery School.

If there are more applicants than places remaining for the last sub-criterion which can be applied, then selection for the available places will be on the basis of the chronological order of age (oldest first). If necessary to distinguish between children with the same date of birth, distance from the school by recognised public routeway will be used, preference being given to the child living closer to the school.

The Board of Governors have delegated to an Admissions Sub-Committee the task of selecting pupils for admission. The Sub-Committee consists of the Chairman, the Principal and 2 other Governors.

If parents have any difficulty in completing the form they should consult the Principal of the school.

Nursery Admissions after 1 September 2012

The same criteria will be used for applications after 1 September 2012.

Parents should also note that if their child is seeking nursery provision for the 2nd year they MUST reapply

Playgroups

Belcoo Playgroup
Belleek Pre-School Playgroup
Bo-Peeps Cross Community Playgroup, Boho
Brookeborough & District Community Playgroup
Bunnahone Bunnies Cross Community Playgroup, Derrygonnelly
Busy Bees Montessori Nursery, Lisbellaw
Donagh “Wee Folk” Playschool
Irvinestown Cross Community Playgroup
Kindertee Community Playgroup, Derrylin
Little Smarties Pre-School, Garrison
Little Treasures Playgroup, Kinawley
Mullanaska Community Pre-School Centre
Naíscoil an Traonaigh, Lisnaska
Newtownbutler Playgroup
Rascals Playstation, Ballinamallard
Roslea Cross Community Playgroup
Small-Fry Community Playgroup, Maguiresbridge
‘Squirrels’ Montessori Nursery, Enniskillen
Tempo Community Pre-School
The Little Castle Playgroup, Lisnaska
Tiny Tots Cross Community Play-Centre, Mullymesker

Tel No: 028 6638 6314

Person in Charge: Ms Kathleen McPartland

Chairperson: Mr Domhnall O’Cobhthaigh

GENERAL INFORMATION

Belcoo Playgroup is a cross border, cross community Playgroup. We have been operating since 1979 and moved into new purpose built premises in September 2008. We won the Childcare Champion Award in 2007.

The Playgroup is situated approximately ¼ of a mile outside the village of Belcoo on the Garrison Road, adjacent to the local primary school. Belcoo is a busy village set in a beautiful scenic environment. Playgroup hours are **Monday to Friday 9.30 am to 12.30 pm.**

The aim of our Playgroup is to provide play opportunities through a broad based Pre-school Curriculum, taking into account all aspects of child development and considering the needs of individual children. We encourage and value a close partnership with parents by sharing information through monthly newsletters, displaying children’s work, sharing progress information, parent’s nights, etc.

The Playgroup provides a quality learning environment in safe, secure, challenging, stimulating and supportive surroundings. The Playgroup has an excellent range of resources and equipment for both indoors and outdoors to ensure that the children can develop physically, emotionally, socially and intellectually. We have four members of staff in our Playgroup.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Special Educational Needs.
- (ii) Children who already had brothers or sisters attending previously.
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

X F T P K Q C H E U I V Mc G
B R N W A M Mac L D S O Y J Z

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Belleek Pre-School Playgroup
Stepping Stones Centre
Station Road
Belleek
BT93 3FY

Number of PEAG Places *Under review*

Tel No: 028 6865 9929

E-mail: belleekcrossborderchildcare@yahoo.com

Person in Charge: Ms Edith McBride

Chairperson: Ms Kelli Mulcahy

GENERAL INFORMATION

Belleek Playgroup is situated in the Stepping Stones Childcare Centre in a convenient and safe location just off the Main Street of Belleek, with a large enclosed play area with safety matting at the front.

We are a cross community, cross border group, welcoming children and adults with a disability or learning difficulty, as well as offering access to families from all cultures, ethnic, social and religious backgrounds.

We are registered with Western Health and Social Care Trust and inspected by the Education and Training Inspectorate.

The group offers a wide curriculum of play opportunities where children will be encouraged to progress to their individual needs, as they play together. We encourage and value a close partnership with parents.

The staff aim to provide a happy, caring and stimulating environment which promotes all aspects of the child's development.

The Pre-School operates **Monday to Friday** from **9.30 am to 12.30 pm**.

There are 3 members of staff, 2 with NVQ III and 1 with NVQ II in Childcare and Education. All staff have First Aid, Safe Guarding Young children in Early Years Settings, Curriculum Planning and have attended Special Needs and Behaviour Management Courses.

The Early Years Specialist visits each month offering staff relevant advice and support.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- 1 Children who already have brothers or sisters attending previously
- 2 Children with special educational Needs
- 3 Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all remaining in this category will be on the basis of the initial letter of the surname in the order set out below:-

Q D E L R Mc K T P I N U M Z
W O A Y B S C F Mac J G V H X

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames as printed on the birth certificate will be used, both in ascending order.

Bo-Peeps Cross Community Playgroup
Boho Community Hall
Tullyholvin Upper
Boho
Enniskillen
BT74 5BE

Number of PEAG Places *Under review*

Tel No: 028 6634 1974

Tel / Fax No: 028 6634 1177

Person in Charge: Ms Eileen McSherry

Chairperson: Mrs Nicky McKenna

GENERAL INFORMATION

Bo-Peeps Cross Community Playgroup is a cross community playgroup, situated within Boho Community Hall. We have been operating since 1997 and are registered with the Western Health and Social Care Trust. The Playgroup is a member of Early Years, the Organisation for Young Children.

We have use of the hall for indoor play and also a large enclosed outdoor area that incorporates the natural environment and man-made structures in a safe, secure child friendly area.

Bo-Peeps Cross Community Playgroup went through a successful follow-up Inspection in 2009 and we continue to provide learning in the 6 areas of development through play. We plan on a weekly basis, using observations, to ensure we meet the different needs of all our children.

In June 2010, the Playgroup received their Accreditation Award from the Early Years Organisation.

Bo-Peeps is open 5 mornings a week, **Monday to Friday** from **9.30 am to 12.30 pm**.

We presently have 3 staff.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children already attending the Playgroup.
- (ii) Children who already had brothers or sisters attending previously.
- (iii) Special Educational Needs.
- (iv) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all remaining in this category will be on the basis of the initial letter of the surname in the order set out below:-

A Z S W K G O F Y D Mc P U I
C E X Mac R J H V N T Q L M B

The order was determined by a randomized selection of letters of the alphabet.

In the event of surnames beginning with the same letter, the subsequent letters of the name will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames as printed on the birth certificate will be used, both in ascending order.

Brookeborough and District Community Playgroup
“The Playstation”
Station House
Station Road
Brookeborough
BT94 4EZ

Number of PEAG Places *Under review*

Tel: 077 6664 8692

Person in Charge: Mrs Hilary Elliott

Chairperson: TBA

GENERAL INFORMATION

Opening Hours: **Monday to Friday - 9.00 am to 12 noon.**

The Playstation is situated off the Main Street in the Station House. It comprises a playroom, children's toilets and an enclosed outdoor play area. We offer a wide range of indoor / outdoor equipment.

We offer a wide curriculum of play opportunities where children will be encouraged to progress to their individual needs and develop the desire to learn as they play together. We encourage and value a close partnership with parents. The staff aim to provide a secure and enjoyable first experience of education.

The staff attend training with the Early Years Specialist, who also visits our group offering staff relevant advice and support.

We are registered with Western Health and Social Care Trust and Early Years, the organisation for young children and inspected by the Education and Training Inspectorate.

There are 2 members of staff.

Brookeborough and District Community Playgroup

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 – 4 and who at the beginning of their proposed admission will not have a pre-school education place, whether full or part-time, at another school or any other provider.

If all applicants meet the Statutory Admissions Criteria, the Management Committee, will use the following sub-criteria to select children for the available free places.

- (i) Children whose siblings have previously attended the Playstation.
- (ii) Traditional catchment area and enrolling into the local Primary Schools.
- (iii) Special factors – Special Educational Needs, Multiple Births
- (iv) Chronological order of age – applications with the same date of birth will be selected on the basis of the date completed application form returned to the Playstation.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

O G J M E X B S Z Q I A Mac T
N V Mc D L H P Y C U R F K

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames as printed on the birth certificate will be used, both in ascending order.

Bunnahone Bunnies Cross Community Playgroup
Tir Navar Complex
Creamery Road
Derrygonnelly
BT93 6HW

Number of PEAG Places *Under review*

Tel No: 028 6864 1895
Website: www.bunnahonebunnies.com
E-mail: amandajstewart7@hotmail.com

Person in Charge: Mrs Amanda Timoney

Chairperson: Mr Donal Cox

GENERAL INFORMATION

Bunnahone Bunnies is a cross community Playgroup situated in 'Tir Navar' in Derrygonnelly. The Playgroup building is a Purpose built complex located in a quiet, enclosed setting free from traffic, complete with an extensive enclosed outdoor play area to the rear.

We believe in the importance of young children learning through play in a challenging and stimulating environment. In partnership with parents we endeavour to provide this by encouraging each child to think and learn independently.

The centre is registered with Western Health and Social Care Trust and staff receive up-to-date child protection and health and safety information and training.

Staff and committee receive valuable support and advice from The World of Learning and avail of the Early Years Specialist's support on a monthly basis. The staff also have the opportunity to attend Cluster training, to constantly build on quality and maintain a high standard. We currently employ 3 full-time members of staff, all of which are trained to Level 3 in Children's Care, Learning and Development.

We have a strong focus on meeting the individual needs of each child in our setting and have experience of caring for and educating children with Special Educational Needs. We use a system of observations to monitor each child's progress and can structure our weekly curriculum planning accordingly.

Bunnahone Bunnies Cross Community Playgroup is open 5 days a week:-
Monday to Friday from 9.00 am to 12.00 noon.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who already had brothers or sisters attending previously.
- (ii) Special Educational Needs.
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

L N O V C T H Mac E P G K A U
I X J M Q S Mc W F Z B D Y R

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames as printed on the birth certificate will be used, both in ascending order.

Busy Bees Montessori Nursery School
63 Inishmore Road
Farnamullan
Lisbellaw
BT94 5DZ

Number of PEAG Places *Under review*

Tel No: 028 6638 5915

Person in Charge: Miss Loraine McCreery

Chairperson: Ms Margaret Mulligan

GENERAL INFORMATION

Busy Bees is located in Lisbellaw within walking distance of the Village. It is a private enterprise in a new purpose built building catering for 25 children and is registered with Western Health and Social Care Trust for either pre-school session or full-day care. Full-day care fees will be reduced accordingly. PEAG allocated places operate **Monday – Friday from 9.15 am – 11.45 am.**

We follow the Department of Education Pre-School Curriculum and incorporating the Montessori Curriculum using much of the Montessori didactic materials.

During October 2004 and May 2011 we had our Department of Education inspection and received the highest grading. The strengths of the centre included: positive ethos, well behaved children and their concentrated and cooperative play, high quality of the interaction between staff and the children, relationships with parents and a broad range of activities offered to the children. The effective leadership and team approach among the hard working and committed staff was highlighted. A copy of this report can be obtained from Margaret Mulligan or the Department of Education.

The staff are qualified in Foundation Degree Early Childhood Studies and working towards BA Early Childhood Studies. The manager also holds the Montessori Pre-School Teacher Diploma. To maintain a high standard in care and education there is a high staff:child ratio of 1:5.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who are already attending the setting.
- (ii) Children who already had brothers or sisters attending previously.
- (iii) Children from Lisbellaw area within a 3 mile radius of the Nursery School
- (iv) Children from other areas.
- (v) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

Z B K F Mac W H X O I C S E Mc
N M V G U D T P Y J A Q R L

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forename(s) as printed on the birth certificate will be used both in ascending order.

Donagh "Wee Folk" Playschool
Donagh
Lisnaskea
BT92 5BG

Number of PEAG Places *Under review*

Tel No: 028 6772 2952

Person in Charge: Mrs Anne Kearns

Chairperson: Ms Catherine McElroy

GENERAL INFORMATION

Donagh "Wee Folk" Playschool is a Cross Community Playgroup located in the village of Donagh, approximately 3 miles from the town of Lisnaskea. The Playgroup was newly renovated in September 2005 which is bright and spacious.

The Playgroup opens **Monday to Friday** from **9.30 am to 12.00 noon** and is registered to cater for 24 pre-school children.

The aim of our Playgroup is to provide a happy, caring and stimulating environment which promotes all aspects of the child's development.

The Playgroup is a member of Early Years, the organization for young children and is registered with Western Health and Social Care Trust.

Donagh "Wee Folk" went through a very successful inspection in 2006.

We currently employ 3 experienced members of staff.

Donagh "Wee Folk" Playschool

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who already had brothers or sisters attending previously.
- (ii) Special Educational Needs.
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

Z X Mac T O F D E Q Mc C A U N
W R M H I J P G V Y K L S B

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Irvinestown Cross Community Playgroup
Scallen Road
Irvinestown
BT94 1HS

Number of PEAG Places *Under review*

Tel No: 028 6862 8956

Person in Charge: Mrs Angela Dickson

Chairperson: Mrs Elizabeth Shelley

GENERAL INFORMATION

Irvinestown Cross Community Playgroup is situated at Old Victoria School, Scallen Road, Irvinestown. The Playgroup is open **Monday – Friday** from **9.15 am – 11.45 am**.

The Playgroup provides learning through play through the 6 areas of development. We offer a safe, secure, stimulating and child friendly environment for pre-school children. The Playgroup boasts its own outdoor play area, incorporating natural and man-made play structures and activities.

The Playgroup currently employ 3 experienced members of staff.

All staff are trained in Child Protection, First Aid, Special Needs, Behaviour Management, Curriculum Planning and Observation, Autism in Pre-School Children, Building Children's Self-Esteem, Wellcomm Speech and Language for under 5's, Good Practice and Early Years Management, Respecting Differences, Media Initiative Training, Health and Safety and Supporting Creativity in Art and Design (Level 3).

The Playgroup have recently received their second Accreditation Award from the Early Years Organisation.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Other siblings currently or previously attended.
- (ii) Children from traditional catchment area within 8 miles.
- (iii) Chronological age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

Y G K O S D Mac N Q T C H L U
Z A F J Mc R X B E I M P V W

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Kindertee Community Playgroup
131 Main Street
Derrylin
BT92 9LA

Number of PEAG Places *Under review*

Tel / Fax No: 028 6774 2033
E-mail: kinderteeplay@btconnect.com

Person in Charge: Mrs Angela Lynam

Chairperson: Mrs Sara Jordan

GENERAL INFORMATION

Kindertee Community Playgroup is situated in the village of Derrylin in South-West Fermanagh.

Kindertee opens 5 mornings and afternoons per week, **Monday to Friday** from **9.00 am to 11.30 am** and **12 noon to 2.30 pm**. It offers cross-community pre-school provision for children from 3 years old to primary school age.

Kindertee employs 4 members of staff and all are qualified to NVQ III. Two members of staff between them hold a City and Guilds in Teaching Adults Studies and an NVQ Level III in Playwork. The Leader has completed her Degree in Education/Early Years.

The leader and assistants are fully qualified firstaiders and have completed training on Child Protection Awareness, Working with Children with Special Needs, Observation and Curriculum Planning, Autism in the Pre-School Setting, Planning and Implementing an Outdoor Learning Curriculum, Media Initiative Respecting Difference, Speech and Language and Health and Safety.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children of staff and committee.
- (ii) Children from Derrylin / Teemore / Kinawley Area.
- (iii) Special Educational Needs.
- (iv) Children who have had brothers or sisters attending previously.
- (iv) Chronological order of age – oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

S K V F I N W M C Mc Z D A E
R Q X J Y B G P H L O T U Mac

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Little Smarties Pre-School
3a Gilaroo Court
Garrison
BT93 4ER

Number of PEAG Places *Under review*

Tel No: 028 6865 9873

Person in Charge: Mrs Nancy Duffy

Chairperson: Mrs Brenda Keaney

GENERAL INFORMATION

Opening Hours **Monday to Friday 9.30 am to 12 Noon**

Little Smarties Pre-School is situated off the Main Street in Garrison. It comprises of a playroom, children's toilets, special needs toilet, a new office, reception area and an enclosed outdoor play area.

The staff aim to provide a secure and enjoyable first experience of education. All staff are fully trained and qualified.

The staff attend training with an Early Years Specialist who also visits our group offering staff relevant advice and support.

We are registered with Western Health and Social Care Trust and Early Years, the organisation for young children and Inspected by the Education and Training Inspectorates.

There are three members of staff.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 – 4.

If there are more children satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of:

- (i) Children who have brothers or sisters attending previously.
- (ii) Child of staff member or committee member.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

R E H F P Z G U N I J Q O D
K M A S L T V B C Y Mc Mac W X

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

Tel No: 028 6634 9644

Person in Charge: Ms Anna McKenna

Chairperson: Mrs Sinead Reilly

GENERAL INFORMATION

Little Treasures Playgroup opened in 1988 and is situated in the Main Street of the village of Kinawley – originally an Old National School which was newly renovated in November 2003 to a purpose built pre-school setting, which is bright, spacious and very welcoming.

Monday – Friday 9.30 am – 12.30 pm

Successfully completed an Accreditation to promote good quality care and education.

March 2003 – Won Northern Ireland Community Group of year in the Wake Up to Waste Campaign. Playgroup took part in the Kelly Show where the prize was presented.

Each year we have received the Dairy Council Smart Snacks Healthy Eating Award.

Have a computer with internet access for children's use during the day.

Members of staff present each day – 3 full-time. We are registered to cater for 26 children.

Department of Education May 2009 – Achievement 'Outstanding'.
Health Trust – Dental Department – Gold Award

The aim of our Playgroup is to provide play opportunities through a broad based Pre-School Curriculum, taking into account all aspects of child development and considering the needs of individual children. We encourage and value a close partnership with parents by sharing information through monthly newsletters, sharing regular progress reports, parents committee, displaying children's work and parent / guardians open nights.

The Playgroup provides a quality learning environment in a secure, safe, challenging, stimulating and supportive surroundings.

The Playgroup has an excellent range of resources and equipment (for both indoors and outdoors) to ensure that the children can develop physical, emotionally, socially and intellectually.

Admission Policy

Little Treasure's Playgroups admission policy offers equal access to families from all different cultures, religious backgrounds and special needs.

Starting age for children to attend is 3 years old. Children aged 4 and starting primary school the following September will get first priority.

We keep a waiting list, so parents are informed if there is a vacancy in the setting.

ADMISSION CRITERIA FOR CHILDREN ELIGIBLE FOR RECEIVING A FUNDED PLACED IN THEIR PRE-SCHOOL YEAR THE FOLLOWING WILL BE CONSIDERED.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, then selection for the remaining places will be on the basis of:

- (i) Children who reside within the catchment area of the Florencecourt Ward, eg Kinawley, Killesher and Florencecourt area.
- (ii) Children who will be attending St Naile's Primary School, Kinawley / St Mary's Primary School, Killesher / Florencecourt Primary School.

(iii) Chronologically order of age of other children. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

N B E Mc C G R M J A Y O Q
I D K X T H P L V W S F Z U

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Mullanaskea Community Pre-School Centre
Mullanskea
Garvary
Enniskillen
BT94 3AD

Number of PEAG Places *Under review*

Tel No: 028 6632 0986

Fax No: 028 6632 6689

Person in Charge: Mrs Roisin Fee

Chairperson: Ms Geraldine Callaghan

GENERAL INFORMATION

Mullanaskea Community Pre-School Centre is located about 3 miles from Enniskillen on the main Enniskillen to Tempo Road, about 500 yards from Garvary Church, and some 4 miles from the village of Tempo.

The Pre-School Centre, which opened in October 1998 and was originally the old primary school is ideally situated within a school setting. We cater for all children from 3 years of age. This Pre-School Centre is cross-community using a low level building with no steps or stairs and has disabled access, and is suitable for children with special needs. The building has undergone complete refurbishments in 2001 and is registered with Western Health and Social Care Trust to cater for 26 children.

There are 4 staff employed at the Pre-School Centre, one leader, one assistant leader and 2 assistants. All staff are appropriately qualified and up-to-date with any courses, organized by outside agencies. The Pre-School Centre is a member of Early Years (the organisation for young children).

The Pre-school Centre successfully achieved Accreditation awarded by Early Years Organisation, and an 'Outstanding' grade in the most recent Department of Education Inspection in June 2011. "In the areas inspected, the quality of education provided by this playgroup is outstanding; the quality of pastoral care is also outstanding".

Our aim is to work closely with parents and respecting them as the first educators of their young children. We aim to further educate parents in all areas including speech and language.

We provide the children with a safe, friendly and stimulating environment. A light snack is provided during each session. Milk and fruit are provided each day for the children. The Pre-School Centre opens 5 mornings per week, **Monday to Friday from 9.00 am to 12 noon.**

Admission Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children in the pre-school year whose parents/guardians/grandparents are employed in the Pre-School Centre or currently serving on the Management Committee.
- (ii) Children who have had brothers/sisters, half-brothers/sisters at the Pre-School Centre in the previous years.
- (iii) Children living in the catchment area of the Pre-School Centre, ie on the Tempo Road side towards Enniskillen, down to Killyvilly, over Chanterhill taking the right hand side of the road and its cul de sacs, out to the Enniskillen – Coa Road taking both sides of the road, up the Coa Road to Coa Cross

and over Killee Road to Ballyreagh and back to Ballyreagh Crossroads, up to Killee over to Moundrum, down to Ballylucas and over Lower Mullanaska by the Cloghtogle Road to Killyvilly again.

If there are more children satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of children living nearest to the Pre-School Centre.

(a) Children living outside catchment area of the Pre-School Centre.

If there are more children satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of children living in a rural area with no Pre-School provision provided.

Then selection for the remaining places will be made on the child living closest to the Pre-School Centre, followed by the chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

J M X N K Q Y A F L D C G R
Mc B V Mac T S H I O Z U P W E

This order was determined by a randomized selection of letters of the alphabet.

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical, ascending order. In the event of 2 identical surnames the alphabetical order of the initials of the forename(s) as printed on the birth certificate will be used, both in ascending order.

All criteria will apply as at closing date on application form.

The Admissions Criteria will be applied by the Management Committee.

If parents have any difficulty in completing the form then they should consult with the Leader.

Naíscoil an Traonaigh
Drumbrughas North
Lisnaskea
BT92 0PE

Number of PEAG Places *Under review*

Tel No: 028 6772 2979

Person in Charge: Mrs Jolene Nig Uidhir / Mrs Claire Kelly

Chairperson: Mrs Ruth Lynch

GENERAL INFORMATION

Naíscoil an Traonaigh is situated on the outskirts of Lisnaskea on the main Maguiresbridge Road opposite the Enterprise Centre. The pre-school centre first opened in 2002 on the grounds of Robert Emmet's GAA Club and has since moved to purpose built premises in February 2008.

Our Centre has been awarded a accreditation which evaluates quality standards throughout the setting. This is through Altram which promotes high quality early years care and education through the medium of Irish. The group follows the curricular Guidance of Pre-School Education and covers the 7 areas of learning through the medium of Irish.

The Naíscoil operates 5 days per week, **Monday to Friday** from **9.30 am to 12 noon**.

Staff attend cluster training with Altram and their early years specialist visits our setting offering staff relevant advice and support. The Naíscoil employs 2 full-time members of staff.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

Naíscoil an Traonaigh's admission policy offers equal access to families from all different cultures, religious backgrounds and special needs.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Sibling – currently previously attended or attended Bunscoil.
- (ii) Child of a staff member or committee member.
- (iii) Date completed application form is returned to Naíscoil.
- (iv) Chronological order of ages – oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

C D B A F G H E J P O Q T V
I L Z K M S U N X R W Y Mc

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Newtownbutler Cross Community Playgroup
Galloon Gardens
Newtownbutler
BT92 8GT

Number of PEAG Places *Under review*

Tel / Fax No: 028 6773 8077

Person in Charge: Mrs Michelle McGrory

Chairperson: Ms Emma Caughey

GENERAL INFORMATION

Newtownbutler Cross Community Playgroup has been providing pre-school education for the last 30 years, the Playgroup is situated in the heart of the town in their purposed built building.

Newtownbutler Cross Community Playgroup went through a successful inspection in 2011 and were awarded Early Years Accreditation. We hope to continue to improve the quality of service which we offer to pre-school children in our local community.

The Playgroup offers a safe, caring, challenging, stimulating environment which allows the children to learn at their own pace, treating the children as individuals, support and promote future learning.

Staff aims to encourage the parents of the children to become involved in the Playgroup, to take an interest in their child's development.

Newtownbutler Cross Community Playgroup opens 5 mornings and afternoons per week

Monday – Friday from 9.15 am - 11.45 am and 12 noon – 2.30 pm.

There are 6 part-time members of staff

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who already had brothers or sisters attending previously.
- (ii) Special Educational Needs.
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.)

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

A Z L M S X Mac Q E N D V I Y
R O T C P Mc F U K B G J H W

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Rascals Playstation
20 Enniskillen Road
Ballinamallard
BT94 2ER

Number of PEAG Places *Under review*

Tel / Fax No: 028 6638 8888

E-mail: rascals.playstation@btinternet.com

Person in Charge: Mrs Linda Beatty

Chairperson: Mrs Grainne Scott

GENERAL INFORMATION

Rascals Playstation is a purpose-built childcare facility situated in a convenient and safe location just off the main Enniskillen Road, near to the centre of Ballinamallard village. We are a Cross Community group, registered with Western Health and Social Care Trust and are members of Early Years the Organisation for Young Children and Playboard. We provide Day-care, Pre-school and After-school services. The Pre-School operates **Monday to Friday from 9.00 am to 11.30 am**. We are open **7.40 am to 5.45 pm** offering activities for children between the ages of 2 years and 9 months to 12 years.

We have a large secure outdoor play area which has been developed to incorporate different play facilities and a garden. The building is on one level and easily accessible.

Rascals Playstation received their first allocation of PEAG places in September 2001 and is now in its 12th year, having had a successful Department of Education inspection.

There are 3 members of staff working with the pre-school children.

All staff regularly update training, especially in Child Protection, First Aid and Managing Children's Behaviour. It is the policy at Rascals Playstation for staff to develop professionally and to continue to promote and maintain quality standards.

Rascals Playstation have won the Smart Snack award since the year 2000.

We believe that play is the best way for young children to learn in their early years. It stimulates their curiosity and enables them to make sense of the world in their own way.

Our curriculum is planned on a weekly basis, from observations of the children's play, which then determines the topic for the following week. The skill of the staff at Rascals Playstation provide a safe and stimulating environment allowing children to have fun, play and develop according to their age and stage ensuring equal opportunities for all.

Rascals Playstation except fee paying children in their pre-penultimate year.

Admissions Criteria

Rascals Playstation admission policy offers equal access to families from all different cultures, religious backgrounds and special needs.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

Sub-Criteria

- (i) Children who are already registered in their pre-penultimate year.
- (ii) Children who have had brothers or sisters previously attended.
- (iii) Children with special educational needs.

(iv) Children from single-parent or low-income families.

(v) Children of a committee member.

In the event of over-subscription in the last criterion which can be applied then selection for all places remaining in this category will be on the basis of the initial letter of the surname, in the order set out below:-

N	K	M	B	A	Mac	Mc	R	T	I	V	D	W	E
Z	C	L	F	U	G	H	Q	S	X	O	J	P	Y

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

**Roslea Cross Community Playgroup
Community Centre
Monaghan Road
Roslea
BT92 7DD**

Number of PEAG Places *Under review*

Tel No: 028 6775 1413

Person in Charge: Ms Katie Murray

Chairperson: Mrs Majella Connolly

GENERAL INFORMATION

Roslea Cross Community Playgroup is located in the local Community Centre. The Playgroup was established in 1982 and was a voluntary organisation run by a Parents Committee. The Playgroup is registered with the Western Health and Social Care Trust and is a member of Early Years the Organisation for Young Children.

The Playgroup is open 5 mornings per week
Monday to Thursday from 10.00 am – 1.00 pm
Friday 10.00 am – 12.30 pm

The Playgroup aims to deliver quality childcare and pre-school education to local parents on a cross community and cross border basis. The Pre-School Education Expansion Programme is an integral part of the provision provided.

The Group employs 3 full-time members of staff.

Training is on-going and the group participates in the cluster group workshops provided by Early Years the Organisation for Young Children and the Early Years Specialist.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who already had brothers or sisters attending previously.
- (ii) Special Educational Needs.
- (iii) Chronological order of their ages. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

**S V E H D C L B P N F T M O
K Mac J I Y Mc Z A W X U G Q R**

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Small-Fry Community Playgroup
Killyshanbally
Maguiresbridge
BT94 4RY

Number of PEAG Places *Under review*

Tel No: 028 6772 3450

Person in Charge: Mrs Maureen Breen

Chairperson: Mrs Angela McCaffrey

GENERAL INFORMATION

Small-Fry Community Playgroup is situated on the outskirts of the rural village of Maguiresbridge and has been in existence for the past 27 years. The Playgroup has been operating in their purpose built building for the last 14 years.

The Playgroup is a member of Early Years, the Organisation for Young Children and is registered with the Western Health and Social Care Trust. Small-Fry went through a very successful inspection in 2003 and was also awarded Accreditation from NIPPA in 2004 and Early Years Accreditation in June 2008. Small-Fry went through an outstanding inspection in 2011.

The Playgroup opens 5 mornings a week, **Monday to Friday from 9.00 am to 12 noon.**

Small-Fry is registered to cater for 26 pre-school children.

The Playgroup employs 4 members of staff who are qualified as follows:-

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Special Educational Needs.
- (ii) Children who had brothers or sisters attending previously.
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

If there are more pupils satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of chronological order of age, oldest first. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

X I F C V H B K N R Mac E Mc G
M O S Q W L Z A T J U P Y D

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forename(s) as printed on the birth certificate will be used, both in ascending order.

'Squirrels' Montessori Nursery
Rossorry Church Road
Enniskillen
BT74 7HB

Number of PEAG Places *Under review*

Tel No: 028 6632 5904 (between 6.00 pm and 8.00 pm)

Person in Charge: Ms Catherine Whitley

GENERAL INFORMATION

The 'Squirrels' Montessori Nursery is a private nursery school, which opened in Enniskillen in September 1985. It caters for groups of no more than 16 children between the age of 3-5 years attending either morning or afternoon sessions. The Nursery opens for **morning sessions** from **8.30 am to 12 noon** and for **afternoon sessions** from **1.00 pm to 5.00 pm**.

The Nursery is registered with The Western Health and Social Care Trust and is subject to inspections by the Department of Education. It caters for children from the whole of Fermanagh.

The Nursery offers the benefit of the specific Montessori educational approach and materials used internationally which respond to the needs of a child's individual development in the formative early years.

Observation, planning and evaluation are carried out according to the different areas defined in the 'Curricular Guidance for Pre-School Education' document published by the Department of Education.

The school is managed by an experienced qualified teacher who has achieved BA (Hons), Montessori Diplomas, is a teacher of Primary Movement (including Early Years) and a classroom assistant who is qualified to NVQ III in Childcare. The staff has been working as a team for over 25 years and regularly attends refresher courses.

A prospectus is available on request for further information.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children whose sibling(s) attended the 'Squirrels' for a full year, 5 sessions per week, from any September.
- (ii) Children whose name is on the waiting list prior to 1st January 2012, according to the date of entry (chronological).
- (iii) Being an only child.
- (iv) On the basis of the proximity of the parent(s)/guardian(s) home to the 'Squirrels' (shortest walking distance).

In the event of 2 or more applicants for the last available place living equal distant from the school, selection will be made on the basis of the initial letter of the surname in the order set out below:

Mc Y Z M O I Mac W D N G A Q R
B V C P U J L E S H T F K X

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

Tempo Community Pre-School
The Diamond
Main Street
Tempo
BT94 3LU

Number of PEAG Places *Under review*

Tel No: 028 8954 5003

Person in Charge: Ms Georgina Johnston

Chairperson: Mrs Ursula Meehan

GENERAL INFORMATION

Tempo Community Pre-School is situated off the Main Street on the Diamond, Tempo. It is a purpose-built premises, comprising an entrance hall with 2 storerooms. The main playroom has a kitchen and 2 toilets, one of which is designed to facilitate children with special needs.

The outside play area is off the playroom, which offers a secure environment with a range of outside toys. The playroom offers a wide range of activities and stimulating resources adapted at child level to enable the children to excess and operate on their own.

The Group employs 3 staff. All staff have an Early Years Diploma and are qualified at NVQ Level 3 in Childcare and Education. The staff will aim to develop your child through play. Your child will have the opportunity to make new friends, to investigate, satisfy his/her curiosity, explore, experiment and develop a positive attitude towards learning.

The Group recognize the central role which parents play in the education of their children and encourage them to take an active interest in the daily routine of the Community Pre-School.

The group operates 5 mornings per week from **9.15 am to 12 noon**. In the event of there being more applicants than places available in one session a 2nd session will be offered. Should this be the case opening hours will be **9.00 am to 11.30 am** and **12 noon – 2.30 pm**.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

The Management Committee have determined that if there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Children who reside within the catchment area of Tempo, St Mary's Primary and Tempo Controlled Primary School.
- (ii) Special Needs
- (iii) Chronological order of age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

B E H K A D G I L N O W J C
F M T Z S U Mc R Q V X P Y Mac

The order was determined by a randomised selection of letters of the alphabet.

In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames will be used.

The Little Castle Playgroup
11 Water Street
Lisnaskea
BT92 0LZ

Number of PEAG Places *Under review*

Tel No: 028 6772 2512
E-mail: info@littlecastle.co.uk
Website: www.littlecastle.co.uk

Person in Charge: Miss Teresa McGahey

Chairperson: Mrs Heather Gordon

GENERAL INFORMATION

Opening Hours: Term Time Only

Playgroup Session: 9.15 am to 12.15 pm

The Little Castle Playgroup has successfully developed and provided cross community quality pre-school education and childcare for the families of Lisnaskea and surrounding area since 1976. We have our own purpose build, self contained playrooms within the Castle Park Leisure Centre with a secure entrance. We also have a substantial and ever evolving outdoor play area.

The Little Castle Playgroup aims to benefit children aged 3 years to Primary School age, their families and the community as a whole.

We promote a happy safe environment to help children blossom from all the learning aspects during their time with us. The pre-school approach is learning through play – it is play with a purpose, providing time to explore and develop confidence to try more complex activities.

The Little Castle Playgroup provides distinct areas of play:

- An Interactive Whiteboard
- Malleable/Tactice Area
- Sand/Water Area
- Writing Area
- Outdoor Play Area
- Messy/Creative Area
- Home/Role Play Area
- Construction Area
- Library Area

We also offer a well equipped Sensory Room – it provides a calm ambience for interactions, explorations and creativity.

We work in partnership with parents to meet each child's individual needs and we encourage each child to reach their maximum potential. We aim to develop our services to meet the needs of the families within our community.

The Little Castle Playgroup is registered with the Western Health and Social Care Trust and is a member of Early Years. We follow the Northern Ireland Pre-School Curriculum and have been successfully inspected by the Department of Education in 2010 and the Playgroup was delighted to rise from a level of 'satisfactory' to 'good'.

The Playgroup has achieved the Early Years Accreditation Inspection Award.

The Playgroup has achieved both the Bronze and Silver Eco Schools Award that reflects our commitment to promoting a positive caring ethos towards the environment where both adults and children have a role to play.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for available places:

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of:

- (i) Children already attending Playgroup.
 - (ii) The playgroup was selected as 1st Preference by the parent(s)/guardian(s).
 - (iii) Children referred by Western Health and Social Care Trust or other professional.
-

- (iv) Sibling currently/previously attended (brother/ sister, half-brother/half-sister, fostered, adopted).
- (v) Those who live closest to the Playgroup.
- (vi) Child of a staff member or Committee member.

In the event of over subscription in the last criterion which can be applied then selection for the remaining places will be on the basis of the initial letter of the surname in the order set out below:

D K Mac T A B X I V P F Mc R O
G J N W Z E H Q C S L U Y M

The order was determined by a randomised selection of letters of the alphabet and will be revised every year.

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forename(s) as printed on the birth certificate will be used, both in ascending order.

Tiny Tots Cross Community Play-Centre
Mullymesker
Arney Road
Bellanaleck
Enniskillen
BT92 2AB

Number of PEAG Places *Under review*

Tel No: 028 6634 8057

E-mail: tinytotsccp@btinternet.com

Person in Charge: Mrs Rachel Harron

Chairperson: Mr Neil Smyth

GENERAL INFORMATION

Tiny Tots Cross Community Play-Centre is a purpose built pre-school setting which is bright and spacious, situated 7 miles west of Enniskillen serving 3 Electoral Wards, eg Cleenish, Letterbreen and Boho.

In order to ensure progression in all 6 areas of learning we provide a stimulating range of all activities. We have an enclosed outdoor play area and have access to a large hall for indoor physical activities. The Playgroup operates **Monday to Friday 9.15 am to 12.15 pm**.

The Play-Centre is registered with Western Health and Social Care Trust and is a member of Early Years – the organisation for young children. We have achieved our NIPPA accreditation.

The Play-Centre was inspected by the Department of Education in December 2002 and received a good inspection. The Play-Centre was inspected by the Department of Education again on 20 October 2009 and received an outstanding inspection.

The Play-Centre currently employs 3 members of staff who are qualified to NVQ III in Childcare and Education. Staff have attended appropriate Child Protection courses. All staff work to update their training and attend necessary workshops and courses.

The Play-Centre admission policy offers equal access to families from all different cultures, religious backgrounds and special needs.

Admissions Criteria

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

Please see Page 13 for Statutory Criteria 1 - 4

If there are more children satisfying the last criterion which can be applied then selection for the remaining places will be on the basis of:-

- (i) Children who reside within the catchment area (Electoral Ward, eg Cleenish, Letterbreen and Boho).
- (ii) Other siblings currently or previously attended.
- (iii) Children with Special Educational Needs.
- (iv) Chronological age. In the event of two or more identical dates of birth, selection will be made using the random alphabetical tie-breaker as listed below.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of surname in the order set out below:-

V S J Mc D C W Mac N X E P Z F
L B A T G H O U K R Y M I Q

The order was determined by a randomized selection of letters of the alphabet and will be revised every year.

In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames(s) as printed on the birth certificate will be used, both in ascending order.